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ABSTRACT

This annual report is the ninth in a series of reports concerning the activities of the New York State Education Department in the manpower training effort, and it offers a narrative description and rationale of the activities of the Bureaus of Manpower Program Development and Manpower Program Supervision during 1971. The goals of the manpower training program are to: (1) provide training and financial assistance to unemployed and underemployed persons, (2) teach workers new skills and upgrade old ones, (3) alleviate the worst effects of displacement due to automation and the cybernetic revolution, (4) negate, to the extent possible, the intolerable human degradation resulting from social, cultural, and economic disadvantage, and (5) transform the tax consumer into a tax producer. During 1971, a total of 185 projects were developed to provide training for over 37,318 persons in a wide variety of programs ranging from limited 3-week employability orientation sessions to highly sophisticated year-long courses in TV service and repair. Supervisory activities during 1971 were associated with: (1) fiscal accountability, (2) equipment accountability, (3) individual trainee referrals, (4) project progress monitoring, (5) inservice training direction, (6) curriculum development and evaluation, and (7) procedural review. (SB)

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ANNUAL REPORT

JULY 1, 1973 TO JUNE 30, 1974



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INSTITUTIONAL AND DEVELOPMENTAL
AND TRAINING IN NEW YORK STATE

ED 068643

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JULY 1, 1970 TO JUNE 30, 1971

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INSTITUTIONAL MANPOWER DEVELOPMENT AND TRAINING IN NEW YORK STATE

THE UNIVERSITY OF THE STATE OF NEW YORK

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Preface

This annual report represents the combined cooperative writing effort of the two manpower bureaus - Manpower Program Development and Manpower Program Supervision - which reside, administratively, within the Division of Special Occupational Services of the New York State Education Department. It has been designed and prepared with two distinct goals in mind: (1) to serve as a record, along with past reports, of 1 year's manpower training effort in New York State; and (2) to provide a continuing statistical framework upon which future planning may be based. It is for the latter purpose, especially, that the extensive Appendix section has been included.

This report has been divided, for the purposes of clarity and readability, into four component parts: (1) Introduction, (2) Activities of the Bureau of Manpower Program Development, (3) Activities of the Bureau of Manpower Program Supervision, and (4) Appendix.

The Introduction is designed primarily to acquaint the uninitiated reader with the basic underpinnings upon which the manpower program is based; its economic, social, and legislative background; its scope in terms of program aims and limitations; plus some simplified indication of the administrative and relationary machinery with which the program is serviced. Parts 2 and 3 deal in a straight-forward, largely narrative way, with a description and rationale of project developmental and supervisory activities in FY '71. Part 4 of the report consists of an extensive Appendix, the combined contribution of both bureaus, which attempts to show statistically, through a series of tabular breakdowns, the impact of FY '71 fundings.

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Introduction

Definition and Goals of Manpower

This annual report is the ninth in a series of reports dating to the earliest activities of the Department in the manpower training effort. The amount, type, and nature of the various legislative acts establishing and governing these activities has altered considerably since the first report was distributed in the fall of 1963, but the overall goals of the program have remained unchanged: (1) to provide training and financial assistance to unemployed and underemployed persons; (2) to teach workers new skills and to upgrade obsolete ones; (3) to alleviate the worst effects of displacement due to automation and the cybernetic revolution; (4) to negate, to the extent possible, the intolerable human degradation resultant of social, cultural, and economic disadvantage; and (5) to transform the tax "consumer," through positive educational effort, into a tax "producer." The mandate inherent in these objectives is awesome in scope.

Broadly defined, "manpower training" must be envisioned as a wide spectrum of programs--local, State, and Federal--which have been designed to accomplish one or more of the goals stated above. The New York State Education Department, operating through its Bureaus of Manpower Program Development and Manpower Program Supervision has, unfortunately, been involved directly with only three of the largest of these programs, spelled out in some detail later: MDTA, SMTA, and WIN. The remainder of the manpower training options currently available have been legislated into existence with various other local, State, and Federal agencies designated as prime sponsors.⁽¹⁾ The result has often been a hodgepodge of conflict and duplication which only recently has been resolved in some interim fashion through the creation

(1) An excellent inventory of the total gamut of manpower programs, either operating or eligible to operate in New York State, is included as Section V in the publication: The New York State Comprehensive Manpower Plan for Fiscal Year, 1971, Part A, (CAMPS Plan).

of the CAMPS (Cooperative Area Manpower Planning System) concept. CAMPS and its planning function is described in more detail further along in this report.

While this annual summation purports to describe the status, efforts, and accomplishments of manpower training in New York State for FY '71, it should be remembered that it is in essence, a description only of those programs--MDTA, SMTA, WIN--which are under the direct supervision and control of the Division of Special Occupational Services of the New York State Education Department. *It is hoped that in future years as the "crash" is able to be refined out of crash programing, and as experience allows us to improve, refine, and reform existing and new legislation, it will be possible to sharpen the thrust of the manpower effort to maximize returns in terms of human development for dollars expended.*

Economic and Social Background of the Manpower Program

The expression of concern of the American people for the educational advancement of its "disadvantaged" population is not an expression unique to the last decade, or even to the 20th century. Legislation, substantially pre-dating the present U.S. Constitution in the form of various state school laws and ordinances, provided for the public support of schools and education for the poor. In the area of "vocational" education, the Morrell Act of Civil War vintage provided the basis for the U.S. "land grant" college system for the furtherance of the technical and mechanical arts. In this century, the Smith-Hughes Act of 1917, and a vast array of subsequent New Deal type legislation, had already established the principle of the "war on poverty" long before it became a national motto. The stage was already set, therefore, when in the early 1960's, the national conscience of America was galvanized to produce what an earlier annual report rightly described as the "greatest concentration of effort in history to remove economic, educational and social disadvantage

from the American scene."⁽²⁾ Abysmal poverty within great wealth, enormous unemployment within explosive prosperity, educational failure within record budgets, privation within abundance; all of these conditions were unacceptable to a newly aware American public. It was rapidly becoming evident that the affluent society was spawning within itself a largely hereditary caste of economic and culturally deprived; a subsociety of several generations' depth, born in poverty and welfare and characterized by malnutrition, substandard housing and living conditions, chronic unemployment, and educational underachievement. These are the "disadvantaged."

In an uncoordinated effort to solve some of these societal problems, a number of state and national legislative initiatives were taken, beginning in the early 1960's, which took the form of crash programs and appropriations designed to arrest the root causes of institutionalized poverty. As suggested earlier, the amount and variety of legislation is large, with most being substantially beyond the scope of this report. The following sections deal in some detail with those legislative acts under which the manpower program of this Division operates.

Legislation Underlying the Manpower Program

- I. MDTA - The Manpower Development and Training Act, created by the Federal Congress in March of 1962 and amended several times since in an effort to improve its effectiveness, was the first serious piece of legislation in the current series designed to attack the root causes of poverty, joblessness, and social and cultural disadvantage. As amended, the MDTA consists of a number of important

(2) Annual Report: Manpower Development and Training in New York State, July 1, 1968 - June 30, 1969, Division of Special Occupational Services, New York State Education Department, 1969, p.1

sections and titles through which institutional, OJT (on-the-job training), and coupled institutional-OJT training may be provided. Funding for programs approved under the act has been provided on an annual, though fluctuating, basis since 1962, with each state receiving a prorated apportionment according to a formula specified in the act.⁽³⁾ In addition to this regular apportionment, approximately 20 percent of the total funding has, by law, remained in an unapportioned account for the development of training projects considered to be of national importance.

- II. SMTA - The State Manpower Training Act, created by Article 23A of the State Labor Law by the New York State Legislature in 1966, was designed to supplement the activities and work of the MDTA. Operating on much the same principle as its national counterpart, but

(3) The act, according to a recent staff report of the New York State Manpower Resources Commission, "stipulates that the Secretary shall apportion 80 percent of available training funds...among the states in accordance with uniform standards which involve:

1. The proportion which the labor force of a state bears to the total labor force of the United States;
2. the proportion which the unemployed in a state during the preceding calendar year bears to the total number of unemployed in the United States in the preceding calendar year;
3. the lack of appropriate full-time employment in the state;
4. the proportion which the insured unemployed within a state bears to the total number of insured employed within such state, and
5. the average weekly unemployment compensation benefits paid by the state.

The remaining 20 percent may be expended by the Secretary at his discretion in accomplishing the training purposes of the Act." (Staff Report: The Manpower Development and Training Act in New York State, Manpower Resources Commission, Executive Department, Albany, New York, 1970, P. V2 to V3)

freed from Federal control, the SMTA has provided for the training of many individuals who might not otherwise have been reached.

III. WIN - The Work Incentive Training Program, which became an integral part of the Federal Social Security Act in 1967, while having the same overall goals as MDTA and SMTA, was designed primarily for training adult recipients of aid to families with dependent children (AFDC) and their unemployed minor dependents. It is an attempt to coordinate social welfare services with employment training in the hope of eventually removing individuals and families from welfare rolls. While many of the WIN program projects are of the short run, employability orientation, basic education, and high school equivalency (GED) type, a significant portion have, in recent years, been of the specific occupational training genre. The latter programs are similar to those developed and funded under MDTA and SMTA.

Types of Programs

In the course of matching the needs of individuals to the needs of employment, a number of different types of programs, or approaches to these programs, have been developed. Some of these are listed below with a brief description of their most outstanding features:

1. Regular Programs - Regular programs are single-skill or single cluster offerings for class-size groups and are designed to train, retrain, or upgrade individuals to make them job-ready, at least on an entry level, for a definite occupational title, e.g., Licensed Practical Nurse or Auto Service Station Mechanic. While the project design may incorporate varying amounts of orientation, basic and remedial education, and supportive services, the program is primarily geared to accept persons whose employment goals have already been at least tentatively

identified. Regular programs may be offered in either public, quasi-public, or private facilities and institutions.

2. Multioccupational Programs - Multioccupational programs are so called because they are designed to operate in densely populated areas where the Employment Service has identified the need for a more or less on-going training effort in a large number of varied occupations. Most of the large cities or metropolitan districts in New York State have officially designated "skills centers," operated through an appropriate public board of education, which have been given the task and responsibility for providing the skills training identified as being required in the local job market. The skills centers have permanent staffing and operate on a continuous basis from year to year much as do their regular public school counterparts with the exception that they operate on a year round basis. Because of the size of the job being handled, and because their clientele tend to be the most hard-core disadvantaged cases, the skills centers are specifically designed to provide a training program heavily oriented toward remediation and supportive services. Most centers, for instance, are staffed to provide, in addition to skills training, individual and group counseling, psychological services, medical assistance, and a wide variety of social services.

Where evidence indicates a need, multioccupational programs include a vestibule prevocational orientation and tryout phase during which time trainees are exposed to a number of training options open to them in the skills center. This, plus the added option of movement within clustered programs, and even movement between specifics or clusters, provides a large degree of flexibility--

a program characteristic which has proven to be most useful when dealing with the disadvantaged who tend to have a limited view or knowledge of the world of work.

While formal multioccupational programs have, with few exceptions, been limited to skills centers, private schools may be assigned specific occupational clusters under the "umbrella" when it appears that this procedure will result in better or more economical training than could be provided by establishing a completely new program in a public facility

3. Individual Referral Programs - In cases where a need for workers in less than class size numbers exists, or where the needs of a particular trainee would best be served by using this method, training projects may be authorized on an individual basis. In these programs, trainees are assigned on an individual basis to appropriate public or private trade or business schools. Students attending such classes are expected to conform to the schools' usual classroom rules and procedures but are exempt from the payment of tuition and fees. These are provided for through the appropriate manpower program.
4. On-the-Job Training Programs - OJT programs are designed to place "training-ready" persons directly on the job, preferably with an employer who has previously indicated a willingness to place the trainee on his regular payroll after the completion of training. In these cases, the employer and trainee both are reimbursed for the difference between what is actually paid in wages and what the student is "worth" in terms of productive output during the learning period. In cases where the experience will also require considerable institutional classroom work and/or supportive services, the program is described as being "coupled OJT."

5. Correctional Institution Programs - Under MDTA, special skills training projects or "multis" may be approved for funding through the National Unapportioned Account (those moneys retained in Washington for the funding of special projects) on the theory that job placement and success will significantly reduce the current high rate of recidivism in prison populations. New York State has received funding for a limited number of these projects which otherwise operate in a similar fashion to regular and multi-occupational projects. Allowances, called "incentive payments," may also be a part of these Section 251 projects with actual payment being withheld until time of release or parole.

Administrative Organization and Procedures: Local, State, Federal

Pursuant to the expressed and/or implied wishes of both Congress and the Legislature of the State of New York, a number of procedures and administrative techniques have been developed to insure the proper and most effective use of allocated funds. Some of the most visible of these are outlined below:

1. CAMPS The Cooperative Area Manpower Planning System (CAMPS) has been created at Federal insistence as a device to insure that moneys appropriated for manpower and poverty program purposes under a multitude of legislative acts, titles, and sections are expended in the most logical and economic way feasible--avoiding overlap, duplication, conflict, and waste whenever possible. The so-called "CAMPS Plan" under which the New York State manpower program operates is a multilevel planning effort, having national, regional, state,

and local counterparts.⁽⁴⁾ The New York State CAMPS version consists of two distinct but interrelated parts. Part A of the plan describes "those factors which have a bearing on determining how much and what kind of manpower services will be needed to meet the employment needs of the State's potential workforce."⁽⁵⁾ It is, in essence, the preliminary study upon which manpower decisions are based and includes, among other components, a discussion of (1) current business and industrial trends and characteristics; (2) the nature and characteristics of the existing unemployment pool, its specific causes, problems, and requirements; (3) presently available manpower programs and services; and (4) an identification of priorities which should be observed in using the limited manpower resources available.

Based upon the needs identified in Part A, specific plans for their alleviation are spelled out in Part B. Prepared locally in the first instance (there are 13 planning regions in New York State) by a wide range of interested grassroots program administrators, officials, and specialists, the CAMPS plans are collected, correlated, and refined to become the basis for a statewide blueprint for action. The map on the following page shows in geographic terms the distribution of local CAMPS regions in New York State.

2. New York State Employment Service

Under the procedures now being followed with MDTA, SMTA, and WIN,

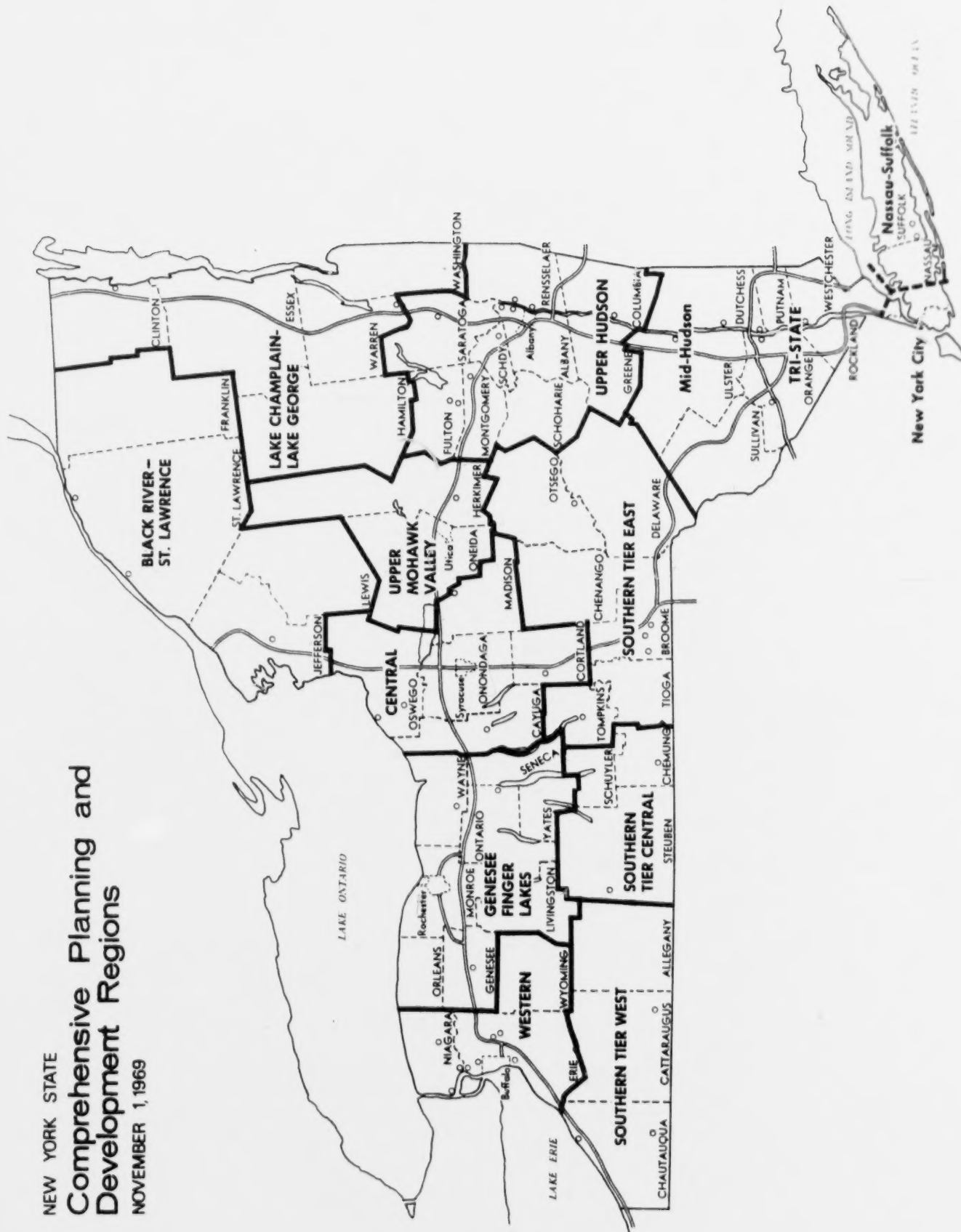
(4) For a thorough understanding of the CAMPS concept, interested persons should refer to the document: The New York State Comprehensive Manpower Plan for Fiscal Year 1971, Parts A and B. Copies of the plan are available through the Office of the Chairman, Louis Levine, Industrial Commissioner, New York State Department of Labor, State Campus, Albany, New York.

(5) Ibid, p. 1

NEW YORK STATE

Comprehensive Planning and Development Regions

NOVEMBER 1, 1969



the New York State Employment Service, working with and through its local offices, is charged with the responsibility for identifying target training populations. Through the use of its local labor survey, the Employment Service attempts to determine (1) what occupations currently have a shortage of trained personnel, (2) how many individuals are required to satisfy the immediate and long-term demand, and most importantly, (3) what human resources are available to satisfy these employment needs. Statistics for the latter are gleaned from myriad sources, but the records of the Department of Social Services and the monthly unemployment insurance listings are heavily relied upon.

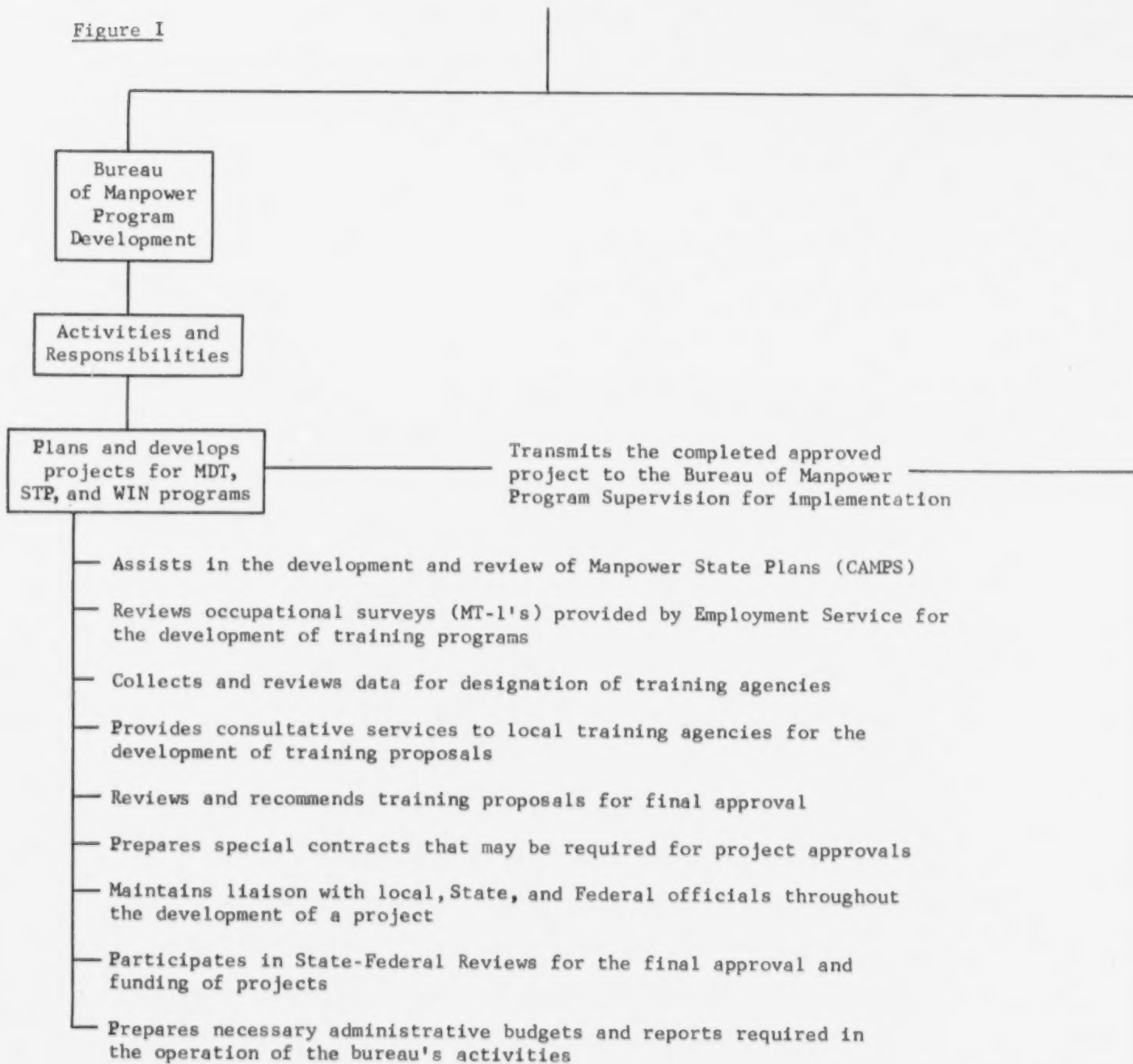
Once the needs of labor are determined and a potential target population located, it is the responsibility of the State Employment Service to process a formal training request (Form MT-1) to the Bureau of Manpower Program Development, State Education Department, to initiate an occupational training program in the identified community or area to provide the education and supportive services needed to satisfy the demand. This procedure may involve little more than an uncomplicated skills training classroom experience in a geographical area where the potential target population of unemployed is already highly trained and/or job oriented. Where this is not the case, and where the target population is severely disadvantaged, the training concept may, and often does, require the inclusion of large measures of basic education, counseling, prevocational orientation, and other related and/or supportive services. It may even require teaching English as a second language prior to, or in conjunction with, skill training.

In addition to the initial generation of the MT-1, the Employment Service cooperates with the State Education Department's bureaus in cases where revisions to this document are required in the interest of sound educational planning, calculates the level and governs the distribution of training allowances, provides and delivers the necessary numbers of trainees once a program is funded and operating, provides ongoing employment counseling at the project level to insure that graduating students secure the best possible training-related jobs, and conducts followup studies of trainees placed in employment. The State Employment Service also maintains close liaison with its regional and national U.S. Labor Department counterparts, whose final approval of projects through the Office of the Regional Manpower Administrator is required under MDTA before final funding is forthcoming.

3. New York State Education Department - Two distinct but complementary bureaus have been created within the Division of Special Occupational Services, New York State Education Department, to coordinate and insure the success of the statewide manpower educational effort operating under MDTA, SMTA, and WIN. Working closely with each other, with local education officials, with the State Employment Service, and with Federal officials (in the case of MDTA), the Bureau of Manpower Program Development is charged with the responsibility for the procedures which are required to designate, prepare, and fund manpower projects; the so-called "development and approval" stage. The Bureau of Manpower Program Supervision accepts as its responsibility the supervision of programs after they have been successfully funded and are ready to commence training. Both bureaus work in close communication with a large number of other Department field supervisory service and subject-

Description of the Activities
of the Bureau of Manpower Program Development and the
Bureau of Manpower Program Supervision

Figure I



Bureau
of Manpower
Program
Supervision

Activities and
Responsibilities

Implements, manages, and
closes out approved MDT,
STP, and WIN projects

- Maintains fiscal accountability of programs
- Responsible for program management
- Provides administrative supervision of programs
- Maintains equipment accountability
- Processes individual referrals for MDTA and STP programs
- Implements inservice training of instructional personnel
- Evaluates training programs
- Responsible for curriculum and procedure review
- Prepares necessary administrative budgets and reports required in the operation of the bureau's activities

matter bureaus to insure that the planned educational effort receives the benefit of the widest range of available expertise.

4. U.S. Departments of Labor and HEW - Projects funded under SMTA and WIN do not, of course, require any form of subsequent Federal approval after being prepared for funding through the joint efforts of the New York State Education Department (Bureau of Manpower Program Development) and the New York State Employment Service's Office of Manpower Development (OMD). It is expected, however, that programs so funded will generally conform to the guidelines established for MDTA.

MDTA projects, including all of the various sections herein--Institutional, Correctional, CEP, RAR, OJT, Special National Contracts--must gain Federal approval through the appropriate Regional Program Officer (U.S. DHEW) and Regional Manpower Administrator (U.S. DOL) before final funding is forthcoming. Additional information relating to this procedure will be found later in this report.

Chapter I: Fiscal Year 1971 Activities of the
Bureau of Manpower Program Development

Opening Remarks and Summation

In FY '71, 185 projects with a total cost, Education and Labor, of \$40,572,244 were developed for funding by the Bureau of Manpower Program Development (BMPD) under the various titles and sections of MDTA, SMTA, and WIN. These projects were designed to provide training for over 37,718 persons in a wide variety of preoccupational and occupational programs; from limited-purpose 3-week Employability Orientation sessions under WIN to highly sophisticated year-long courses in TV Service and Repair under MDTA. Some indication of the massiveness of this offering is indicated in figure II, which is an alphabetical summation of the over 82 separate group-size program options which were made available to manpower trainees in various parts of the State in FY '71. It should be remembered that the listing, as extensive and varied as it appears, does not include the many additional occupational choices which were actually available through various individual referral project components. Readers interested in this and a more detailed presentation of approved and funded projects should refer to the appendix.

Figure II

Summary of Group-Size Courses Offered in FY '71
Under MDTA, SMTA, and WIN

Airplane Stewardess/Reservation Agent	Communication Skills
Auto Body Repairman	Cook
Auto Body Repairman, Metal	Cook, Helper
Auto Mechanic	Cook, Short Order
Auto Mechanic, Helper	Counterwoman/girl
Auto Service Station Attendant	
Auto Service Station Mechanic	Dental Assistant
	Draftsman, Mechanical
Basic Education	Drill Press Operator, Production
Basic Education for Spanish-Speaking Persons	
Billing Clerk	Electrical Appliance Serviceman
Bookkeeping Machine Operator I	Electrical Assembler
Buyer's Assistant	Electronic Mechanic
	Employability Orientation
Case Aide	Environmental Engineer
Cashier/Checker	
Civil Draftsman	File Clerk
Clerk, General Office	Food Service Supervisor
Clerk/Typist	Front End Man (auto)

Gas Engine Repairman
Grinder Operator, Production
Group Leader

High School Equivalency
Household Appliance Repairman

Inspector, Sub-assemblies

Keypunch Operator/Verifier
Kitchen Helper

Lathe Operator, Production
Licensed Practical Nurse

Machine Set-Up Operator
Maintenance Man
Meat Cutter
Metal Fabricator
Milling Machine Operator, Prod.

Nurse Aide

Office Girl/Boy
Office Machine Serviceman
Offset Duplicating Machine Operator/
Vanityper
Optical Mechanic
Orderly

Painter, Auto
Painter, Auto, Helper
Pantryman/girl

Patrolman, Government Service
Prevocational
Professional Engineer
Production Machine Operator

Refrigeration/Air Conditioning Mechanic

Salesperson, General
Secondary School Teacher (Math)
Secretary
Stenographer
Stock Clerk
Surgical Technician
Swiss Screw Machine Operator, Prod.

TV and Filmmaking
TV Service and Repair
Teller
Tractor Trailer Truck Driver
Tune Up Man (auto)
Typist

Vending Machine Repairman

Waiter/Waitress
Welder, Arc.
Welder, Combination
Welder, Gas
Welding, Upgrading
Woodworking Machine Operator

In addition to planning and developing new projects funded out of 1971 fiscal appropriations, the bureau was responsible for processing innumerable amendments to already funded and operating prior-year programs, a procedure which has proven to be an ever necessary part of the manpower effort where week-to-week, and even day-to-day fluctuations in a volatile employment situation requires the most flexible possible approach to training. During the 1971 fiscal year, staff of the Bureau of Manpower Program Development completed approximately 200 amendments to MDTA projects. In addition, another 20 amendments were required for SMTA projects and five more for WIN. These revisions involved (a) increases or decreases in funding (including critical transfers of moneys between subprojects in a multi), (b) increases or decreases in numbers to be trained, (c) revisions

in program spans (including starting and ending date alterations), and (d) several project cancellations, in approximately that order of frequency.

In addition to activities related to the development or amendment of specific educational training projects, BMPD personnel (1) worked closely with local and State CAMPS Committees in a manpower planning capacity, (2) served as liaison between Federal DHEW and local education agencies in transmitting and interpreting regulations and the intent of congressional legislation, (3) provided educational expertise and input into the development of Employment Service MT-1 planning efforts, (4) worked closely with national and regional DHEW program officials to sponsor and implement procedural improvements, (5) researched and prepared reports on projects and project-related activities, and (6) assisted local education officials in the planning and preparatory phase of program development.

I. MDTA Funded Programs

A. Regular Section 231 Apportioned Account

Of a total MDTA appropriation for institutional training of \$268,100,000 authorized by Congress for FY '71, New York State received an allocation of \$20,383,000 under Section 231, based upon a U.S. Department of Labor apportionment factor of 10.27 percent. Only California, with an apportionment factor of 12.99 percent received a greater share. Figure III shows this distributive breakdown of MDTA funding by apportionment to states within regions. Approximately 20 percent of the total MDTA appropriation by Congress was retained at the Federal level for the direct funding of projects considered to be of national rather than state significance.

Figure III

Fiscal Year 1971 State Allotment of Apportioned Federal Funds
MDTA Training and Skill Development Programs

(DOLLARS IN THOUSANDS)

	Apportionment Factor	FY 1971 State Apportionment Total	Institutional Activities	Part-time and Other Training	Skills Center Base Funding*
	(1)	(2)	(3)	(4)	(5)
Total	100.00	\$198,467	\$188,383	\$10,084	\$19,000
REGION I					
Connecticut	1.91	3,784	3,606	178	364
Maine	.53	1,058	1,010	48	102
Massachusetts	3.31	6,567	6,223	344	630
New Hampshire	.38	750	714	36	72
Rhode Island	.50	1,000	951	49	96
Vermont	.38	750	714	36	72
REGION II					
New Jersey	4.85	9,625	9,166	459	922
New York	10.27	20,380	19,414	969	1,952
Puerto Rico	2.10	4,176	3,963	213	400
Virgin Island	.05	100	95	5	0
REGION III					
Delaware	.38	750	714	36	72
Maryland	1.38	2,744	2,601	143	263
Pennsylvania	5.35	10,624	10,090	534	1,017
Virginia	1.38	2,744	2,607	137	263
West Virginia	.69	1,372	1,293	79	132
DC-MTESA	.40	804	763	41	77
REGION IV					
Alabama	1.43	2,842	2,683	159	273
Florida	1.80	3,568	3,384	184	343
Georgia	1.68	3,333	3,156	177	320
Kentucky	1.46	2,901	2,744	157	278
Mississippi	1.00	1,980	1,888	92	191
North Carolina	1.78	3,529	3,347	182	339
South Carolina	1.10	2,196	2,084	112	210
Tennessee	1.71	3,391	3,219	172	326
REGION V					
Illinois	4.89	9,704	9,192	512	930
Indiana	1.74	3,450	3,255	195	332
Michigan	4.70	9,332	8,826	506	894
Minnesota	1.77	3,509	3,317	192	337
Ohio	4.30	8,528	8,088	440	818
Wisconsin	2.37	4,705	4,456	249	451
REGION VI					
Arkansas	.88	1,745	1,658	87	168
Louisiana	1.90	3,764	3,598	166	362

Figure III (continued)

	Apportionment Factor	FY 1971 State Apportionment Total	Institutional Activities	Part-time and Other Training	Skills Center Base Funding*
	(1)	(2)	(3)	(4)	(5)
Total	100.00	\$198,467	\$188,383	\$10,084	\$19,000
REGION VI (continued)					
New Mexico	.38	750	711	39	72
Oklahoma	.85	1,686	1,595	91	163
Texas	3.59	7,136	6,775	361	683
REGION VII					
Iowa	1.65	3,274	3,113	161	315
Kansas	1.07	2,117	2,014	103	204
Missouri	2.42	4,803	4,565	238	461
Nebraska	.62	1,235	1,169	66	119
REGION VIII					
Colorado	.88	1,745	1,656	89	168
Montana	.38	750	714	36	72
North Dakota	.38	750	710	40	72
South Dakota	.38	750	714	36	72
Utah	.53	1,058	1,000	58	102
Wyoming	.38	750	714	36	72
REGION IX					
Arizona	.55	1,098	1,038	60	106
California	12.99	25,779	24,429	1,350	2,469
Guam	.05	100	95	5	0
Hawaii	.38	750	714	36	72
Nevada	.38	750	714	36	72
Am. Samoa	.05	100	95	5	0
W. Trust Terr.	.05	100	95	5	0
REGION X					
Alaska	.38	750	712	38	72
Idaho	.40	804	760	44	77
Oregon	1.17	2,313	2,201	112	223
Washington	1.72	3,411	3,261	150	328

*Indicates dollar amounts included in funds apportioned for Institutional Activities (Col. 3) for base funding of skills centers.

SOURCE: U.S. Department of Labor - Manpower Administration

Of the total New York State apportionment of \$20,383,000, \$1,952,000 was specifically set aside, as shown in column 5 of figure III, for the "base funding" of the State's eight permanent and on-going skills centers. A detailed discussion of this FY '71 innovation is included further on in this report. Multi-

occupational projects in each of these local board of education sponsored centers (which generally were given first priority for manpower funding under MDTA) accounted for \$14,094,856 or over 69 percent of the total moneys available for programming. The remaining 31 percent or \$6,288,144 was used to fund the operation of some 37 additional regular projects of varying types and intent. Some of these, however, were also ultimately awarded to skills centers, increasing still further the percentage of programs operated through these training units. Figure IV is the current listing of New York State and federally approved skills centers with a breakdown of their multi programs by education cost, labor cost, and number of trainees anticipated for referral. Figure V is a summary of all other-than-multi projects which received approval under the regular apportionment. Full statistical breakdowns of these may be found in the appendix tables.

Figure IV

Summary of MDTA Multioccupational Projects Funded in FY '71

<u>Skills Centers</u>	<u>Education Cost</u>	<u>Labor Cost</u>	<u>Total Cost</u>	<u>No. of Trainees</u> ^(c)
Albany	\$ 550,722	\$ 366,320	\$ 917,042	230
Binghamton	371,349	259,112	630,461	223
Buffalo*	588,298	533,965	1,122,263	501
Nassau Cty. (VEEB) ^(a)	---	---	---	---
New York City*	4,373,152	3,897,263	8,270,415 ^(b)	2,500
Rochester*	511,662	409,467	921,129	235
Syracuse*	456,983	196,982	653,965	210
Utica	343,410	193,173	536,583	297
White Plains	558,704	484,294	1,042,998	244
	<u>\$ 7,754,280</u>	<u>\$6,340,576</u>	<u>\$14,094,856</u>	<u>4,400</u>

*Skills centers which were recipients of base funding allocations

(a) Refer to figure IV for specifics. No Multi MT-1 developed.

(b) Total includes private school components of \$1,742,081.

(c) In programs having a prevocational phase, total represents number enrolled in that phase.

Figure V

Summary of MDTA Regular Projects Approved and Funded in FY '71

<u>Location</u>	<u>Occupation</u>	<u>Agency</u>	<u>Education Cost</u>	<u>Labor Cost</u>	<u>Total Cost</u>	<u>No. of Trainees</u>
Albany	LPN (Waiver)	Skill Ctr.	\$ 19,920	\$ 9,856	\$ 29,776	32
Batavia	Welder, Comb.	BOCES	9,752	7,108	16,860	15
Bayshore	Basic Ed. for Span. Sp. Pers.	BOCES	14,898	21,120	36,018	20
Bayshore	LPN	BOCES	114,112	124,550	238,662	50
Bayshore	Draftsman	Pvt. Sch.	20,000	26,416	46,416	20
Bayshore	Clerk/Typist	Pvt. Sch.	45,045	31,800	76,845	20
Bayshore	Appliance R/M	BOCES & Pvt. Sch.	35,100	36,576	71,676	20
Freeport	Basic Ed. for Span. Sp. Pers.	VEEB	58,152	49,938	108,090	45
Freeport	Auto Mech. & Repairman	VEEB	38,188	25,908	64,096	30
Hempstead	Basic Ed.	VEEB	67,291	62,560	129,851	75
Hempstead	Clerk/Typist	Pvt. Sch.	66,144	57,188	123,332	40
Hempstead	LPN	VEEB	256,965	275,600	532,565	100
Hicksville	Environmental Engineer	Pvt. Sch.	40,563	37,500	78,063	18
Hicksville	Professional Engineer	Hofstra Univ.	37,500	37,500	75,000	25
Middletown	Basic Ed. for Span. Sp. Pers.	Comm. College	4,079	1,200	5,278	20
Newburgh	Auto Mech.	Bd. of Ed.	20,536	26,390	46,926	40
New York City	Project TRY Prevocational	TRY (YMCA)	1,724,522	477,750	2,202,272	900
New York City	LPN (Waiver)	Skill Ctr.	16,479	11,200	27,679	35
New York City	Meat Cutter	Skill Ctr.	32,355	33,152	65,507	40
New York City	TV Service & Repairman	Pvt. Sch.	153,836	148,092	301,928	70
New York City	Food Service	Pvt. Sch.	28,180	16,536	44,716	62

Figure V (continued)

<u>Location</u>	<u>Occupation</u>	<u>Agency</u>	<u>Education Cost</u>	<u>Labor Cost</u>	<u>Total Cost</u>	<u>No. of Trainees</u>
New York City	Refrigeration Mechanic	Pvt. Sch.	\$ 138,600	\$ 70,560	\$ 209,160	50
New York City	TV and Film- making	NET	92,835	11,520	104,355	60
New York City	Group Worker	GROW	93,640	41,200	134,840	50
New York City	Harlem Teams Prevocational	Skill Ctr.	295,873	175,500	471,373	250
New York City	Meat Cutter	Skill Ctr.	36,302	38,528	73,830	40
Ogdensburg	Dental Asst.	BOCES	16,344	17,260	33,604	18
Patchogue	Nurse Aide/ Orderly	BOCES	23,529	16,020	39,549	48
Riverhead	LPN	BOCES	59,908	59,625	119,533	25
Syracuse	Basic Ed.	Skill Ctr.	27,207	33,640	60,847	60
Syracuse	Keypunch Op.	Skill Ctr.	22,438	42,750	65,188	45
Syracuse	LPN	Skill Ctr.	54,073	54,600	108,673	20
Syracuse	Clerical Upgrading	Pvt. Sch.	37,440	12,000	49,440	120
Troy	LPN	BOCES	47,274	75,072	122,346	24
Utica	LPN (Waiver)	Skill Ctr.	6,286	5,400	11,686	18
Various N.Y.S.	Individual Referral	Various	431,465	861,550	1,293,015	450
Various N.Y.S.	Individual Referral	Various	22,399	45,750	68,149	30
			\$3,209,229	\$3,078,915	\$6,288,144	2,985

As emphasized earlier, training projects may be conducted under MDTA through a variety of agency types, from local board of education sponsored skills centers, through BOCES, community colleges, 4-year colleges and universities, private non-profit groups and foundations, and under the auspices of proprietary technical, trade, and business schools approved by the New York State Education Department. The proprietary schools were particularly involved with individual referral type

programs. While the skills center route was most often utilized in funding FY '71 projects, a number of other designations were authorized in cases where economics or educational advantage seemed to warrant the alternate avenue. Figure VI below describes this breakdown of awards by agency type. It should be noted in interpreting the table that multi projects conducted through skills centers may, and often do, include proprietary school or individual referral subproject components. Totals reported for skills centers in figure VI reflect deleted costs for three proprietary and one individual referral subproject included under the New York City umbrella. These totals have been more properly recorded in other categories for the purpose of this accounting.

Figure VI

F.Y. '71 MDTA Section 231 Fundings by Agency Type

<u>Type of Agency</u>	<u>No. of Projects</u>	<u>Education Cost</u>	<u>Labor Cost</u>	<u>Total Cost</u>	<u>No. of (1) Trainees</u>	<u>% of (2) Allocation</u>
Local Bds. of Ed. Skills Centers (8 multis & 8 reg. projects)	16 (3)	\$7,483,660	\$5,756,995	\$13,240,655	4,440	64.9
Other	1	20,536	26,390	46,926	40	0.2
BOCES	8	320,917	357,331	678,248	220	3.3
VEEB	4	420,596	414,006	834,602	250	4.1
Schools of Higher Education	2	41,578	38,700	80,278	43	0.4
Proprietary	12	1,025,538	766,431	1,791,969	682	8.8
Private Nonprofit	3	857,920	526,770	1,384,690	960	6.8
Various (Individual Referral within multis)	3	792,764	1,532,868	2,325,632	815	11.4
	49(4)	\$10,963,509	\$9,419,491	\$20,383,000		100%

(1) Not additive since multi projects are reported for prevocational slots only

(2) Figures may not total due to rounding

(3) Multis include subprojects

(4) Total includes four subprojects of the N.Y.C. Multioccupational Project VII which were assigned to proprietary schools

B. MDTA Projects Funded From the Unapportioned Account

In addition to the projects funded from the regular MDTA apportioned account (Section 231), New York State was fortunate to secure Federal approval for a number of programs financed through the national unapportioned account in a variety of sectional categories. Programs approved in these categories included (1) two special correctional institutions projects, (2) two CEP (Concentrated Employment Program) projects, and (3) three RAR (Redevelopment Area Retraining) programs. These programs are described in statistical detail in the appendix.

In the case of the Concentrated Employment Program, the Rochester CEP sponsored a recycle of a multioccupational project in the manpower skills center although the program was reduced substantially from its previous levels. In this fiscal year, for instance, there were fewer than 75 clients being served as compared to 215 in the previous cycle. This reduction was reflected in a decrease in total funding from \$290,537 in FY '70 to \$143,362 in 1971.

The only other new CEP project approved in FY '71 was the South Bronx multioccupational project in New York City. This extremely complex program was funded through a joint effort of the State Education Department and the State Employment Service with an intricate budget of MDTA (\$493,025) and CEP versatile (E.O.A.) moneys. It incorporates a departure from the usual multioccupational project in that two agencies, the City University of New York (CUNY) and the New York City Board of Education, were asked to cooperate in a design to provide training to certain CEP clients. Also, for the first time under CEP, an individual referral component was made part and parcel of the total project.

Unfortunately, many of the problems which plagued the 1970 New York City CEP programs were repeated in the 1971 cycle. In the case of the East and Central Harlem CEP's, the most pressing problem again proved to be the formulation of an acceptable contract between the sponsoring agent, the Manpower and Career Development Agency (MCDA), and the State Education Department. Similarly, in the case of a planned Buffalo program, the State Education Department was asked to develop a Nurse Aide/Orderly CEP proposal which was actually prepared, but, because of problems at the local level, was never funded.

In summary, CEP is still experiencing the same problems it has experienced since inception: recurring difficulties in the negotiation of contracts between the local sponsoring agency and the Federal Labor Department, and, consequently,

with other agencies such as the State Education Department and State Employment Service. Also, since, by law, the contract period covering CEP versatile funds is for 1 year only, the contract period is often substantially over by the time training has fully commenced, with the result that a new course of action must be initiated. Until CEP policy can be reviewed and revised at the Federal level, it will undoubtedly continue to have developmental and operational problems.

In addition to CEP projects funded from the national unapportioned account, two new correctional institutions programs (Section 251) received approval in FY '71. One of these projects was a relatively large program of the multi-occupational type written for the New York City-operated Riker's Island Correctional Facility. The other, a regular project, was assigned to the Poughkeepsie-based Greenhaven Prison. Individual statistics on both of these programs, which were designed to provide various types of prevocational and specific occupational training to 130 inmate trainees, may be found in the appendix.

MDTA correctional institutional training projects are developed in much the same way as are projects funded from the regular State apportioned account. Following the initial State/Federal Review, however, they must be submitted for an additional round of approval (or disapproval) to a specially constituted Federal Interagency Review Team for Correctional Programs in Washington, D.C. New York State has not had an outstanding record of success in gaining this final national approval of prison projects. The need certainly exists in New York State, but the level of funding available for all 50 states is extremely limited, and the Federal approval agency is not always close enough to the program to thoroughly comprehend the issues and parameters involved. In the case of both the projects which were finally accepted, the process of development and submittal proved to be an extremely painful one, fraught with frustration for all parties concerned. This was especially true of the Riker's Island project which languished a full 9

months in negotiations. There is an increasing and understandable tendency for educational agencies burned in a first round of fruitless negotiation to hesitate to become involved a second time.

The Riker's Island program which was finally funded in the amount of \$345,577, education and labor costs, is a small scale multioccupational project of classic design. It is being conducted by the New York City Board of Education, in excellent prison-provided classroom and shop facilities, and enjoys an exceptional working relationship with the New York City Department of Correction. In addition to a flexible prevocational phase which includes screening, testing, counseling, basic and remedial education, and extensive work orientation, the multi provides specific work training in three divergent occupations. The project rationale is based upon the assumption that occupational training will better prepare the inmate for life outside the walls and will, thereby, significantly reduce a present unacceptably high rate of recidivism. This and similar programs are being closely monitored to test the verity of this hypothesis.

The Greenhaven Prison project is of the regular type, designed to prepare 40 trainees for direct employment upon release, at a total cost of \$122,637. Both it and its Riker's Island counterpart contain a number of unique program facets, including the provision for the payment of "Incentive Allowances" to participating trainees. These allowances, usually averaging in the neighborhood of \$20 per trainee per week, are withheld until release and then paid in a single lump sum. Allowances may be used at the discretion of the parolee, of course, but it is anticipated that some portion may ultimately be utilized for the purchase of trade related tools and equipment.

Other projects destined for correctional institutions were designed and developed by the Bureau of Manpower Program Development in FY '71, but were eventually funded from the regular apportioned account (Section 231) when it became evident that the national account would be unable to support all of the worthwhile

programs being submitted to it. One particularly innovative scheme which received such funding was Project LIFTT, also being conducted at the Riker's Island Correctional Facility. Project LIFTT (Leading Inmates Forward Through Training), approved for \$134,840, is designed to train 50 inmates during their last months of incarceration. Actual instruction is being provided by Group On-going Workshops Incorporated (GROW) of New York City, in a program of group leadership training designed to prepare inmates to become useful workers in the field of crime and delinquency control and prevention. Upon release, trainees are eligible for placement with public and private agencies involved in

- . ex-offender rehabilitation,
- . drug addiction rehabilitation,
- . inmate rehabilitation in correctional institutions,
- . community youth service, and
- . anti-poverty programs.

A third distinct type of project developed in FY '71 for funding under a specialized section of the MDTA Unapportioned Account was in the RAR (Redevelopment Area Retraining) category. RAR projects must, by law, operate in conjunction with, or in addition to, but not in place of, manpower programs authorized under the regular Section 231 account. These programs are specifically designed to assist residents of especially deprived or hard hit regions of the country, mostly in large cities, which have been formally designated by the Secretary of the U.S. Department of Commerce as being "redevelopment" areas: areas which may have been adversely affected as a result of large scale industrial relocation, urban renewal, or other related economic disasters.

Three projects intended to train 180 persons at a cost of \$462,704, education and labor, were approved under the RAR section in 1971. Statistical summaries for each of these may be found in the appendix. One in particular, the so-called CLICK/AIRCO program deserves special emphasis for its unique approach to the solution of a vexing problem.

Commerce Labor Industry Corporation of Kings (CLICK) was organized by the

City of New York as a vehicle to lease property and operate plants in the former, now city-owned, Brooklyn Naval Shipyard. Its mission: to attract labor intensive industries which would be willing to hire disadvantaged workers from the surrounding area, an RAR designated area of chronic unemployment. CLICK has been heavily involved in the development of recently funded programs to train workers in the skills of welding, burning, and shipfitting.

AIRCO Training Center (Air Reduction Company Incorporated) was selected to conduct a comprehensive program of skill training in conjunction with extensive supportive services to be provided by Colony-South Brooklyn Houses. Trainees recruited by the CLICK Employment Center attend classes in a facility within the Navy Yard, and will ultimately be employed by Yard-based industries. The success or failure of the Navy Yard Industrial Park experiment will, in great measure, be dependent upon the ability of CLICK to train and supply a work force which can become stable and productive in a relatively short period of time after placement.

An additional special category project successfully supported under the MDTA legislative umbrella in FY '71 was a program written at a cost of \$16,083 to train 36 tractor trailer drivers out of Hancock Air Force Base in Onondaga County. Also from the MDTA Unapportioned Account, the Hancock project emanated from that part of the act designed to improve and enhance the employment opportunities of soon-to-be discharged military personnel, G.I.'s with 1 to 6 months remaining before scheduled separation from active duty. Entitled Project Transition, the program is voluntary, and designed for servicemen who have either had little or no opportunity to acquire a civilian related skill, or whose service related skill requires some adjustment to conform to nonmilitary needs.

Under "Transition," MDTA funding is utilized by the Department of Defense when it becomes evident that training cannot be provided from on-base or industry resources, and then only in those occupational groupings where a known shortage

of workers exists. Projects are originally initiated by a base military transition officer working in close consultation with a local Employment Service Office and vocational education representative who are collectively charged with the development of an appropriate prospectus for the type of training envisioned. This prospectus is processed through the State and Regional Offices of Education and Labor, and ultimately, to the Secretary of Defense. If all involved departments approve it, Labor, HEW, and Defense, the MT-1 is generated and a training agency selected to develop the formal proposal. The latter is, in turn, reviewed at State and regional levels, and if approved, transmitted to Washington for a final round of review and approval by the Departments of Labor, HEW, and Defense. If approved at this level, it may be funded from the unapportioned reserve. The procedure is obviously extremely complicated and fraught with pitfalls. As with other unapportioned account projects, the complexity, red tape, and uncertainty of the approval process discourages applications from all but the most tenacious of agencies.

In addition to the training programs so far described, the Bureau of Manpower Program Development was instrumental in securing this year, the award of one special nontraining contract to a private school, RCA Institutes, Inc. of New York City, for a much needed research project designed to investigate and make recommendations for the improvement of prison related manpower programs. Funded for \$38,000 under Section 309 of the MDTA, the research in question entailed a comprehensive study into the correctional systems of two northeastern states, New York and Maine.

The approved plan, consisting of three summary objectives listed below, should go a long way toward providing some needed answers to vexing questions about the viability, or even the advisability, of conducting manpower programs for prison populations:

1. To review all those regulations pertinent to inmate training and post-release employment;

2. To compile, based upon this review, those regulations that are beneficial or restrictive to training and post-release employment; and
3. To recommend modifications to these regulations that could eliminate the restrictions.

C. Innovations and Highlights in MDTA Project Design

During the past several years of MDTA, a number of significant procedures have been incorporated into project proposal designs in an attempt to heighten success and to maximize program flexibility. While the overriding objective of any innovation has always been conceived and expressed in terms of improved trainee employment readiness, a gratifying number have also included a welcome easing and simplification of administrative restrictions.

Any enumeration of such revisions would certainly have to include familiar items such as (1) the cluster concept, (2) the provision for continuous intake-exit programing, and (3) the first faltering steps toward an annualized base funding for skills centers. These are obviously only a few examples of the many which might be cited.

As part of its continuing effort toward improved and more meaningful program budget synthesis, the Bureau of Manpower Program Development last year requested and received Federal approval for the initial tryout of yet another procedure designed to simplify and improve the effectiveness of multioccupational programs. This procedure, implemented on a trial basis as part of a skills center recycle, allowed the submittal and report of all skills training component costs as a single budget packet identified simply as the "training component." In operation, this has meant that instead of the many separate subbudget packets which have been previously required for the submittal of a multioccupational project, one for each cluster of a specific occupational grouping, a skills center may now

be authorized to prepare a single budget packet for an entire prevocational-occupational training program.

Rather than the eight to 12 independent subbudgets required heretofore, the new multi submittal most likely will consist of the following four packets:

1. Umbrella
2. Base Funding Supplement
3. Administrative and Counseling Supplement (if necessary)
4. Training Component

The advantages of this system will be immediately obvious to harried fiscal administrators. In addition to a significant reduction in the paperwork involved in proposal preparation, the single "training component" concept should (1) ease the processing of any subsequently required amendments, (2) facilitate the addition or subtraction of "slots" to specific occupational fields as these needs change during the course of a project, and (3) end the need for tediously computed proration factors between subprojects.

Extensive back-up will still be required, of course, to justify line item funding requests and to facilitate the reporting and gathering of needed data. The end result, however, should improve the flexibility of larger manpower programs by allowing these to be more immediately responsive to changing local conditions.

Fiscal year 1971 also saw the implementation of a new concept in manpower programing called "base funding," a concept closely tied in with the trend toward annualized funding of skills centers. The objective of base funding and annualization is to provide something of a guarantee of at least basic facility and administrative staffing costs for skills centers, and, in the case of annualization, to prevent costly, and administratively confusing, multi project overlaps, thereby facilitating timely project close-out and deobligation. Under this dual procedure, which was incorporated into the 1971 New York City Multioccupational Project VII, training which is not completed during the original 12-month span

will be carried over into succeeding fiscal year recycles. This has the advantage of allowing a continuous feed-in or intake into an ongoing program, establishes something approximating a continuous enrollment level, and excises some of the worst fluctuation of skills centers enrollment. It is anticipated that all skills centers will be annualized in subsequent fiscal years.

To qualify for base funding, a skills center must initially meet basic operational criteria, with moneys approved in this category being used for specific line item cost categories which are directly associated with facilities' maintenance and/or administrative staffing; i.e., rent, utilities, program director, senior Employment Service staff member. The maximum amounts available for any one skills center was restricted by policy in FY '71 to 20 percent of total estimated project cost, including labor. Moneys used for this purpose were part-in-parcel of the State's regular apportioned allocation, but administered in a separate category.

In FY '71, the amount set aside by Washington for the base funding of skills centers in New York State (refer back to figure III) was \$1,952,000. Of this sum, \$620,070, or approximately 32 percent, was used to provide full-time employment service counseling staff in the five skills centers where the concept was ultimately applied. The remaining \$1,331,930, or 68 percent, was used to "base fund" operating and staff costs of the education component of these centers. Only five of the eight eligible centers were able to take advantage of the limited funds available and, disappointingly, in no case did it prove possible to completely cover all fundable and allowable costs. Figure VII is a listing of those skills center units which receive some portion of the base funding allocation.

Figure VII

Skills Center Base Funding Allocation - FY '71

<u>Skills Centers</u>	<u>Employment Service Costs Base Funded</u>	<u>Education Costs Base Funded</u>	<u>Total Base Funding Allocation</u>	<u>Additional Administrative and Counseling Funding Approved</u>
Buffalo	\$ 88,541	\$ 119,305	\$ 207,846	\$ 176,362
New York City	381,404	618,596	1,000,000	544,898
Rochester	72,503	176,928	249,431	77,635
Syracuse	47,558	235,910	283,468	88,351
White Plains	30,064	181,191	211,255	69,855
	\$ 620,070	\$ 1,331,930	\$ 1,952,000	\$ 957,101

Although the philosophy of base funding is admirable, it does not as yet, provide the necessary and desired stability of facility and staff, primarily because it continues, as before, to be dependent on a year to year allocation. Also, if all skills centers should become eligible for base funding in FY '72, it is doubtful that any one of them could be allocated the full 20 percent maximum costs permitted for basic facility and staff maintenance.

II. SMTA Funded Programs

The State Manpower Training Program (SMTA) operated on a FY '71 legislative appropriation of \$18,132,528 for both institutional and QJT segments. Of this total, \$11,609,478 was made available for institutional programs with \$9,805,442 of this, or better than 84 percent, being ultimately used to fund class-sized projects. The remaining \$1,804,036, or 16 percent, of the institutional allocation, was used to provide statewide individual referral slots which were processed through the Bureau of Manpower Program Supervision. An in-depth discussion of these projects can be found in the BMPS portion of this report.

Projects developed for funding by this bureau (BMPD) under the SMTA institutional account in FY '71 provided training slots for over 3,565 persons in a wide variety of occupations. Most approved projects were of the regular, nonmulti-occupational type, although several were designated to regular MDTA skills center

facilities where such programs were already in operation. While it is necessary for accounting and reporting purposes to maintain a separation between types of fundings, the overriding aim of SMTA has always been to enrich and expand the manpower training options available to the unemployed through MDTA. Except for minor administrative variations, SMTA training projects are conducted in the same way, and subject to the same conditions as their MDTA counterparts. In many of the larger training centers in fact, an actual mingling of trainees is a common occurrence. A detailed project-by-project summary is attached in the appendix.

As with MDTA, State training projects were assigned for completion to a wide variety of agency types, the primary considerations for award being cost, quality, and geographic location. Figure VIII is the FY '71 breakdown of contract awards by agency type. It is roughly comparable to the table for MDTA projects, figure VI.

Figure VIII

FY '71 SMTA Funding by Agency Type

<u>Type of Agency</u>	<u>No. of Projects</u>	<u>Education Cost</u>	<u>Labor Cost</u>	<u>Total Cost</u>	<u>No. of Trainees</u>	<u>% of Allocation</u>
Local Bds. of Ed.						
Skills Centers	20	\$2,172,279	\$1,976,099	\$4,148,378	1,693	42.7
Other	10	414,957	549,679	964,636	236	9.9
BOCES	21	815,222	1,077,699	1,892,921	531	19.5
VEEB	4	163,559	174,114	337,673	90	3.5
Schools of Higher Ed.	2	78,377	68,708	147,085	60	1.5
Proprietary	7	486,803	493,100	979,903	385	10.1
Private Nonprofit	2	645,030	593,712	1,238,742	540	12.8
	66	\$4,776,227	\$4,933,111	\$9,709,338	3,535	100.0%

While it is generally true that all of the 1971 SMTA fundings were of the regular rather than of the multioccupational project type, a number involved interesting and experimental departures which merit some brief description. The New York City Project CHOICE, for instance, which exhibits many of the more complicated characteristics and intents of a multi project is one significant case in point. The

Testing and Counseling Service of the YMCA of Greater New York produced a proposal that involves both the "Y" and a group of private trade and business schools in New York City. Under this format, the YMCA is charged with providing prevocational training as well as overall program administration. The latter includes all phases of trainee counseling and followup, as well as complete fiscal and evaluative accountability for the project. Trainees receive basic education and various kinds of prevocational orientation at one of two "Y" centers and "hands on" exploratory experience at associated proprietary schools which offer courses for which the trainee shows an interest and aptitude. This includes a wide array of choices--over 60 occupational offerings in 30 different institutions located throughout the city. Following the prevocational phase, referrals were made to specific occupational courses which continued to provide remedial basic education when so needed.

Although some minor logistical problems were originally encountered in the early phases of program operation, CHOICE may yet prove to be one of the more imaginative programs approved in the State. However, since State manpower funds for FY '72 have been all but wiped out by the legislature, and since the demand for funds from the Federal unapportioned account far exceeds any moneys likely to be available, the recycle of CHOICE at its current level is in some doubt at the time of this writing.

A second innovative project is the New York City Harlem Teams for Self Help Program. Harlem Teams was initially activated in 1965 as an "experimental and demonstration" (E&D) program under MDTA designed to recruit and provide "pre-employment orientation" to the so-called "hard core" unemployed youth of the five inner-city boroughs of New York City. The project has been systematically revised and improved with successive fundings, during which time more than 4500 disadvantaged youth have successfully completed orientation. Approximately 3000 of this number have been placed into various other specific skills training pro-

grams operating in the city. Another 1000 persons have been placed directly into employment. Enrolled trainees, male and female, between the ages of 17 and 21, receive extensive work orientation, testing, counseling, and innovative remedial instruction in an academic background. Most are high school dropouts and all can be characterized as lacking a sophisticated knowledge of the possibilities of the world of work.

III. WIN Funded Programs

In FY '71, 66 separate projects involving the training of 24,374 persons, at a cost of \$9,207,180, were developed and/or processed for funding through the WIN program by the Bureau of Manpower Program Development. These projects fell into four distinct and highly contrasting categories: 13 Employability Orientation (EO), 12 High School Equivalency (GED), 14 Adult Basic Education (ABE), and 27 various skills training. A detailed breakdown by category may be found in the appendix.

Of the 66 projects in the four categories, only the 27 skills training and 13 Employability Orientation programs, a total of 40 separate units for 14,211 persons at a cost of \$5,480,766 (education cost only), were developed from initiation by the BMPD. As explained in the introduction, the remaining two project categories, Adult Basic Education and High School Equivalency, are planned and developed by other Education Department units with BMPD providing quality control only for final State WIN office approval. These latter two categories involved 10,163 training slots and \$3,726,414.

As shown in the appendix, all WIN-funded programs developed in FY '71 were of the regular type. However, two specific projects assigned to the New York City Board of Education were developed to operate, at least in principle, as a multioccupational program. This offering was the only WIN-sponsored program which included a comprehensive prevocational phase. Completers of this initial phase were given the opportunity to select a training program in a wide variety of occupational choices provided for in the "specifics" component.

With the introduction this year of "base funding" under MDTA, new and recycled WIN projects operating through skills centers may henceforth be programed to "buy into" existing MDTA programs without the inclusion of difficult-to-compute, overhead cost prorations. This approach had also been adopted to apply to State supported SMTA projects as well as to the Work Incentive Program. Unfortunately, the failure of the 1971 State Legislature to extend manpower legislation has reduced the concept to little more than an interesting theory.

Figure IX

FY '71 WIN Fundings by Agency Type

<u>Type of Agency</u>	<u>No. of Projects</u>	<u>Education Cost</u>	<u>No. of Trainees</u>	<u>% of Allocation</u>
Local Boards of Ed.				
Skills Centers	37	\$ 7,073,203	15,515	76.8
Other	8	182,431	907	2.0
BOCES	9	497,543	1,406	5.4
VEEB	1	228,715	62	2.5
Schools of Higher Ed.*	8	161,220	634	1.8
Proprietary	2	121,256	90	1.3
Private Nonprofit	1	942,812	5,760	10.2
	66	\$ 9,207,180	24,374	100.0%

*Includes SUNY System Urban Centers

Figure IX, above, is a breakdown of FY '71 WIN project approvals by agency type. It is roughly comparable to similar tabulations included earlier in the report which showed the distribution of MDTA and SMTA funds by type of agency, except that in the case of WIN, allowance costs are not computed. *A large percentage of Work Incentive programs were also conducted through the skills centers apparatus, the avenue of training which has consistently provided the backbone to the State's manpower training program.*

In FY '71, as in most previous years, the most chronic problem associated with the WIN program was the apparent inability of WIN teams to produce sufficient referrals to fill existing slots in funded projects. The WIN program is, of course, a program designed to cater to persons on public assistance rolls.

Its operation is based upon the theory that a significant proportion of recipients are unemployed and on public assistance in the first instance due to a general lack of marketable job skills. The more or less universal acceptance of this credo is, perhaps, nowhere better illustrated than in the rhetorical record of the last State Legislative session where public assistance laws were revised to securely tie continued aid to a recipient's willingness to accept referral to training or employment--any kind of employment.

IV. Notes on Special Activities

In addition to a primary mission which involves the planning, development, and updating of training projects, the Bureau of Manpower Program Development became involved in a number of other significant manpower related activities in FY '71:

A. Sixth Annual Manpower Conference

The Division sponsored its Sixth Annual Manpower Development and Training Conference from May 5 through May 7, 1971, at the Tamarack Lodge in Greenfield Park, New York. The theme of this year's conference was appropriately entitled "Manpower Priorities in the 1970's." The 243 registered participants heard major addresses by Louis Levine, Industrial Commissioner of New York State, and Senator Thomas Laverne, Chairman of the State Senate Education Committee. Meetings during the 2-day conference covered such diverse topics as curriculum development, counseling, fiscal management, WIN, environmental programs, and health occupations. Robert Fleischer of the State Legislative Commission on Expenditure Review and Eugene Tashman of the State Manpower Resources Commission presented reports on their manpower activities in the last year. For the first time, closed meetings were scheduled for Federal and State manpower officials and for local training personnel.

B. Local CAMPS Assistance

Meetings were held in Albany to which selected groups of local education repre-

sentatives were invited for the express purpose of reviewing State and local CAMPS structures, resolving problems associated with CAMPS, and discussing the implications of newly promulgated guidelines reorganizing local CAMPS committees. As a result of these discussions, the following recommendations have been made:

1. A standardized set of guidelines defining the purpose and objectives of local CAMPS committees should be formulated. Such guidelines should be provided for each CAMPS member.
2. Steps should be taken to spell out the precise input that is required by educational representatives to Parts A and B of the local CAMPS Plan and the CAMPS Quarterly Reports.
3. Chairmen of the local CAMPS committees should be constituted as members of the State CAMPS committee and conceivably have membership on the Federal regional committee. This would insure direct communication to local committees and to the State committee rather than their being forced to rely on second hand information. Communication among the membership and between the State and local committees apparently needs to be strengthened.
4. Procedures should be developed to provide feedback from the State CAMPS committee on how well local committees have performed their responsibilities.
5. CAMPS, which now focuses only on programs to be carried out by the funding agencies in CAMPS, should be expanded to become a total community planning system as it was originally conceived to be.

C. Manpower Newsletter

The Division continued to publish its occasional manpower newsletter. Issues of Manpower News released in FY '71 included significant articles on base

funding, CAMPS, new and innovative programs, equipment utilization, and professional organizations, as well as providing an ideal vehicle for the dissemination of news about significant happenings in the field.

D. Environmental-Ecological Education Programs

Although most available data seems to indicate a great dearth of trained personnel exists at all levels in the environmental-ecological field, and the Manpower and Training Division of the U.S. Office of Education has identified such training as being essential to the implementation of the Environmental Policy Act, MDT programs in New York State have not made significant breakthroughs in this area of emerging occupations.

Two community colleges did express an interest in environmental training in FY '71 and were subsequently requested to prepare proposals for the conduct of programs in Waste Water Plant Operator and Environmental Aide fields. Neither was ever processed for funding, however, due to an inability of the Employment Service to successfully identify actual placement opportunities for potential completers. Only one project was actually approved, this for 20 displaced aerospace engineers to be retrained in environmental management. Continued efforts are planned for FY '72 to expand training in this field.

E. Health Occupations Education Programs

During FY '71, 58 health occupations programs were funded for 2066 trainees at a cost of \$3,332,592. Of these, 50 were for Licensed Practical Nurses and eight for Nurse Aide programs. The number of State-funded health occupations programs (27) exceeded the number of Federally-funded programs (17) although none were funded after the end of the State fiscal year, March 31, 1971. There was, at the same time, a resurgence of interest in refresher training for more mature nurses who had been licensed by waiver, culminating in the approval of several part-time upgrading programs.

In the school year ending October 1970, more LPN's were admitted to MDTA

nursing programs (1,434) than during any comparable period since 1966. Also, more trainees graduated from MDTA nursing (1,096) than in any year from 1966 on. Paradoxically, the trend in manpower training has been toward less diversification in paramedical occupations because of limitations in funding, despite the demonstrated needs for an increasing variety of health services.

V. Significant Program Trends and Improvements in FY '71

Fiscal year 1971 witnessed the introduction of a large number of positive factors into the process of program planning, development, and operation including such already cited factors as (1) the movement toward annualization of skills centers, (2) the concept of base funding for skills centers, (3) the simplification of the budget preparation process inherent in the single packet training component format in multi projects, and (4) the continuing effort toward refinement of occupational clustering and continuous intake-exit programing. Readers of past annual reports will be gratified to note the extent to which many of these items have been transferred from the list of unsolved problems to that of significant accomplishments.

In addition to the items of positive impact listed above, any list of FY '71 program improvements should include:

1. The simplification of procedures for budget requests for instructional materials and supplies

For most projects now being developed, funding requests for supplies and materials are estimated and approved on the basis of a cost of supplies per individual per week of training rather than by the previous time-consuming procedure of enumerating each item of expected purchase separately on an attachment. Cost levels approved for these items represent actual program needs based upon demonstrated prior experience in similar projects.

2. The physical relocation of State Education Department manpower offices

The physical relocation of the Division of Special Occupational Services from its isolated 112 State Street location in Albany to its new and modernized offices in the Twin Towers office building has significantly improved the quality and speed of project development. A more vital relationship has been established between the two manpower bureaus and their sister service and subject-matter counterparts within the Education Department--a relationship which was difficult, if not impossible, to achieve heretofore. Special note should be made of the fine cooperation BMPD has continued to receive from the Bureaus of Guidance, Basic Continuing Education, General Continuing Education, and the Division of Educational Finance.

3. The increased field availability of BMPD professional staff

In FY '71, the professional staff of the bureau was given authorization to travel more extensively than had even been possible previously. One gratifying result of this increased availability has been to improve the overall quality of project submittals to the State Education Department while, at the same time, reducing considerably the time lag between initial program designation and actual project funding. A welcome side effect of this has been the creation of a considerably improved working relationship between State and local education agencies.

4. Improved liaison between cooperating State and Federal manpower agencies

In FY '71, an attempt was made to upgrade program quality by increasing significantly the level of input by education into

the initial pre-MT-1 planning phase of projects. Liaison between State and local education and Employment Service staff individuals prior to MT-1 development has both reduced the time previously required for project development and has resulted in more meaningful and well conceived training requests. It is hoped that continued contact may also bear fruit in the generation of MT-1's for a more varied, sophisticated, and forward-looking array of occupational offerings.

VI. Continuing Unsolved Problems in Program Development

While many of the problem areas cited in previous annual reports as drawbacks to efficient and expeditious handling of projects have been substantially resolved, or are at least in the process of resolution, too many have thus far managed to persist. The most troublesome of these are enumerated below with some suggestions for improvement:

1. Inappropriateness and inflexibility of Form OE 3117-1

This form, plus its supplement, "Summary of Cost of Occupational Training" is overly detailed and inflexible in its requirements for listings and breakdowns. Continuing efforts are being made to simplify its format.

2. Lack of funding for development of curriculum and staff

In FY '71, no fund was specifically set aside for developmental purposes as was the case in previous years. Some flexibility has been demonstrated by regional DHEW program officers, in lieu of this, by allowing limited staffing in regular program categories for curriculum development. Considering the trend toward clustering and open-ended programing, however, the need for curriculum revision was in no way fully satisfied. More funding for this purpose will be needed in future years if

manpower curriculums are to be upgraded and modernized. In the same vein, there is little evidence that any extensive amount of planning, beyond some limited AMIDS stopgapping, is going into the development of professional staff at the training agency level. Modernization and professionalization of staff is desperately needed. It is further recommended, therefore, that (1) a manpower advisory board, composed of skills-center directors and other large-program administrators be convened on some regular basis for exchange of ideas and to study the needs of operating manpower programs in terms of staffing and curriculum, and (2) that funds and time be approved in the development of projects for regular staff inservice workshops and conferences.

3. Administrative difficulties involved in securing approval for projects from the national unapportioned account

As indicated in the MDTA portion of this report, New York State did manage to secure fundings for a limited number of special category projects in 1971, including two Section 251 prison programs. The administrative delay and red tape involved in securing these fundings, however, tends to discourage applications by all but the most persistent agencies. Submission of special section proposals involves all of the developmental work required of regular projects but includes none of the implied guarantees. It is strongly urged, therefore, that the unapportioned account (20 percent of the total Congressional allocation) be abolished as a separate funding category and that the states be assigned their full share of the total appropriation. *It is further recommended that deobligated prior year funds be used in lieu of the present 20 percent set aside*

to support any special projects or national contracts which may be required by Washington.

4. Problems related to MT-1's

This is a continuing problem which was included in last year's annual report but bears repetition here. The MT-1 request for training which is originated by the Employment Service is not prepared sufficiently early to allow proper proposal planning, designation, and development. Insufficient lead time for BMPD can result in poor project preparation and substandard programing. Ideally, sound development from the initial receipt of the MT-1 to the beginning of training, requires a minimum of 3 months.

Also, as indicated last year, the Employment Service should investigate the possibility of generating requests for training in occupational categories other than the unimaginative traditional ones. Opportunities for training and employment in some of the newer, more exotic occupational fields should be examined if manpower is truly to be training for the future. In line with this, it is recommended that education's role be expanded still further in the initial MT-1 development process.

5. Administrative problems with HEW

Being far removed from the level of actual program operation, many edicts emanate from Washington to the states via the regional offices which are either patently unworkable in practice, uninformed, or simply unwise in terms of economics and/or program efficiency. Examples of this would include such FY '71 promulgations as those which (1) arbitrarily prevented states from extending the life of operating projects, (2) prevented the transfer of funds between projects and subprojects in a

multi when employment needs dictated otherwise, and (3) prevented the bureau from increasing the number of trainee slots in a project even when this could have been accomplished with no total increase in cost. While many of these guidelines appeared to be eminently logical from a strictly academic standpoint to Federal administration in the Nation's capitol, they proved to be extremely uninformed, educationally detrimental, and shortsighted when applied in practice. Federal guidelines should be restricted to the determination of broad policy with equally broad discretion left to region and state to implement that policy in the best interests of the program.

6. Simplification of special contract procedures

Presently approved New York State contract procedures require the preparation of specific and separate special contracts for programs assigned for completion to private agencies. This is a time consuming approach requiring extensive legal processing. It is recommended that this practice be modified; that the proposal itself serve as the contract as is the case with public school proposals. This could be accomplished with some very minor modification or addendum to the presently used project package.

7. Inflexible training hour requirements

Present DHEW guidelines require a strict adherence to the 36 or 40-hour training week for all approved occupational programs. This inflexible approach to scheduling, another example of rigid Federal edict-making, is unrealistic and even detrimental in many cases. It is recommended that a study be conducted by DHEW and the State to determine the ideal training day for common occupational training programs, based upon sound educa-

tional principles, and that these findings be utilized in the approval of projects. Such a study would alleviate some of the worst features of the present rigid system which reflects a catering to the needs of administrators rather than to trainees. It would, at the same time, lessen the quantity of paperwork involved in processing individual appeals for variances.

8. Revised letter of credit procedures

Piecemeal issuances of letters of credit for the State MDTA allocation are wasteful, time consuming, and inefficient. A total yearly letter of credit from Washington, such as the State Certificate of Approval for programing, based upon the overall State approved appropriation, would cut through several layers of bureaucratic redtape and speed up program operation.

9. Lack of skills center data reporting

It is recommended that each skills center in New York State be required to produce and distribute an annual report based upon a format developed by the Division of Special Occupational Services. This report would be sufficiently detailed to provide the State administration with a record of each fiscal year's activities including significant attendance and fiscal statistics.

10. Permanency of skills center facilities

One of the more detrimental features of the manpower program as it is now constituted is the illusion of impermanence with which it is characterized. This aura of instability adversely affects training by lowering the morale of both trainer and trainee. It is recommended that boards of education actively seek to acquire permanent publicly -owned sites for skills centers--rather than rentals--and that satellite centers or annexes

be acquired which can be located in or near pockets of potential trainees.

11. Reduction of Federal control

In the belief that the State is closer to its own manpower and unemployment problems than is some impersonal bureau or agency in Washington, it is recommended that requirements for Federal reviews and Federal approval of projects be abolished in entirety. It would be more appropriate if Federal DHEW staff and organization were utilized in an evaluative, design, or resource capacity. It is recommended, therefore, that the DHEW manpower role be redesigned from that of being a vehicle of approval to that of being a service and research arm.

12. Use of federally-owned equipment

One of the more chronic unsolved problems of the manpower program has been the difficulty of disposing or storing purchased items of major instructional equipment which exceed the needs of the program. These items of equipment, although acquired for use in specific local training projects, remain in title the property of the Federal government. Procedures for authorizing out-of-state transfer or sale are time consuming and not completely successful. It is recommended that the possibility of direct donation to other vocational programs through the educational agency for surplus property be investigated. This agency will soon be eligible for participation in the Federal excess program, and, thus, eligible to receive our excess equipment.

13. Detrimental effects of year-to-year manpower appropriations

The current practice of congressional and the state legislation is to appropriate funds for manpower on an annual basis. As

has often been the case in recent years, especially with MDTA, actual appropriations have not been approved until a period well after the beginning of the fiscal year, resulting in much uncertainty and lowering of morale as program administrators and trainees alike hang in limbo. It is recommended that manpower legislation be reviewed and appropriations made on a long-term 3 to 5 year basis. This would encourage better planning, end the indefensible necessity of operating under dubious and threatening "continuing resolutions," and prevent the constant imposition of artificial deadlines in scheduling.

14. Lack of articulation between programs

There has been a predilection in the past to think of manpower as a series of competing and separate programs rather than as a total unit with a single aim. Projects are planned and developed without consideration for impact as a whole. It is recommended that some indication of intent be supplied by the Employment Service to the State Education Department at the time of MT-1 transmittal as to the planned extent of total fiscal year programming. Such articulation would substantially reduce the need for amendment, prevent waste of skills center facilities, and increase the likelihood of efficient use of limited funds. More coordination is needed between the WIN and MDTA programs at the Employment Service level. These programs are now planned by physically separate units operating under vastly different guidelines with little concern for mutual impact.

15. Designation of WIN training programs

WIN program requests for training, unlike their SMTA and

MDTA counterparts, are received by the Education Department with the training agency predesignated by the State Labor Department. This procedure may, and sometimes does, result in the award of a project to a less than suitable local institution. It is recommended that the responsibility for designation under WIN be transferred from the Labor Department to the State Education Department since this agency, because of its professional expertise and already established supervisory role over operating manpower programs, is most intimately involved with, and aware of, the capability of the local training establishments.

16. Need for improved preprogram screening

In view of the high dropout rate in many manpower programs, with its accompanying nonproductive fiscal drain, it is recommended that a more thorough and concerted effort be made to improve the process of screening and referral. It is also recommended that operating programs be designed to include substantially more work experience segments as part of the formal training effort. Improved preprogram screening, plus work experience designed to allay any fears trainees may entertain about seeking employment, could substantially improve the statistical end-result of manpower training programs.

Chapter II: Fiscal Year: 1971 Activities of the
Bureau of Manpower Program Supervision

Opening Remarks and Summation

The responsibilities and functions of the Bureau of Manpower Program Supervision (BMPS), indicated briefly in the introduction, were expanded and varied in FY '71. Charged generally with supervising the implementation, operation, termination, and final closing of training programs approved and funded under MDTA, WIN, and SMTA, its day-to-day duties included both program management and evaluation. In many ways this is, of course, a much more subjective task than that assigned to the Bureau of Manpower Program Development, where funding activities lend themselves quite easily to statistical breakdowns.

Program management entailed both an office and, in 1971, a much enlarged field responsibility including duties associated with (1) fiscal accountability, (2) equipment accountability, (3) individual trainee referrals, (4) project progress monitoring, (5) inservice training direction, (6) curriculum development and evaluation, and (7) procedural review. Specifically, BMPS staff --

- . developed and maintained accurate current records of all equipment purchased or on loan, effected and arranged for transfers of major equipment when required, and maintained a close liaison with other local, State, and Federal manpower officials in fulfilling these responsibilities;
- . processed payments to local training agencies in collaboration with Education Department officials in the Division of Educational Department Accounts and the Division of Educational Finance and acted as intermediary with the Office of Manpower Development of the State Labor Department and Region II of the U.S. Office of Education;
- . sought, in cooperation with the Department's Division of Educational Finance, on a regular basis, both during the implementation of training and at the time of project closing, the deobligation of surplus funds within approved budgets;

- . processed numerous project amendments which did not require the preparation of a revised Form MT-2;
- . sought, reviewed, and compiled statistics from required forms submitted by local training agencies;
- . reviewed Supervisory Field Reports submitted by other Department units which have supervisory responsibilities and carried out recommendations made by those units;
- . investigated complaints leveled against manpower staff and programs and assisted in resolving those complaints;
- . acted as liaison between training agencies, the Department's Division of Educational Finance, the Office of Manpower Development of the State Employment Service office, the U.S. Office of Education's Division of Manpower, and other agencies, public and private, which have an interest in manpower programs;
- . cooperated with the Washington, D.C. based Area Manpower Institutes for the Development of Staff (AMIDS) in the conduct of inservice training programs designed to upgrade the professional skill of local New York State manpower personnel;
- . arranged and conducted short (1-3 day) seminars in decentralized areas throughout the State, in cooperation with other SED units, for training specialized local manpower staff;
- . arranged for interfacility travel by selected local manpower program staff in the interest of program innovation and cooperation;
- . arranged for the placement and training of individual referrals in collaboration with the New York State Department of Labor, the U.S.O.E., and other SED units;

arranged for the development of manuals, aids, and other teaching materials when these items were either nonexistent or not specific to the program.

In addition to the management aspect, the program evaluation function in 1971 focused upon two levels of administrative supervision in the field.

First, a regular planned periodic supervision and evaluation of ongoing projects and completed projects was conducted. The purpose of this supervision was to provide information for decision making and to develop recommendations for more effective and efficient program planning and operation. The data collected were utilized by bureau staff for both program improvement and for the compilation of various federally required reports and summations.

Secondly, the supervisory evaluative program utilized the task force concept to resolve specific problems arising in local manpower programs. These task forces utilized not only the expertise of BMPS staff members, but consistently requested the specialized input and cooperation of other SED units, including the (1) various occupational subject-matter bureaus, (2) Bureau of Occupational School Supervision, (3) Bureau of Two-Year College Programs, (4) Division of Continuing Education, (5) Bureau of Guidance, (6) Bureau of Occupational Education Research, (7) Bureau of General School Business Management, (8) Division of Education Finance, and many others as needed.

I. Fiscal Accountability

In the realm of fiscal accounting, BMPS staff attempted in FY '71 to speed up and refine the process of project deobligation, that is, the procedure of recovering unexpended funds for reassignment to other approved projects. The earliest possible deobligation of funds, especially from those projects financed under MDTA, is vital due to the peculiarity of the legislation under which it is appropriated. Funds deobligated from an on-going project in the fiscal year following the one in which moneys were originally obligated are lost to immediate

reuse by the State and must be returned to Washington--possibly to be reallocated in part or in full, to the State at the discretion of Federal education and labor authorities. Funds deobligated in a second or subsequent fiscal year are returned directly to the U.S. Treasury and are, therefore, lost not only to the State, but to manpower as well.

In addition to the increased emphasis on operating program deobligation, the bureau attempted, with considerable success, to bring terminated projects to final audit and close-out. During FY '71, for example, 285 Federal projects, 30 WIN projects, and 29 SMTA projects were submitted for audit. Many of these submittals were extensively overdue for final close-out and represented terminations which, in some cases, went back several years. Much of this updating, which is expected to continue into FY '72, is due to an increased field supervisory capacity plus the directly resultant improvement in working relationships with the field.

In statistical terms, the average actual cost of manpower projects brought to audit proved to be approximately 73 percent of the original approved budget. Deobligations ranged from 100 percent, in the case of outright cancellations, to as low as .3 percent of original approved cost.

II. Equipment Accountability

The inventory of manpower equipment purchased with Federal and State funds remained at approximately the same volume and value as in FY '70. There are currently over 18,000 nonexpendable items in this listing having original purchase cost value of almost \$6 million. The inventory has apparently stabilized largely because, for the first time, new purchases were effectively balanced by a corresponding and equal number of deletions from the list. It appears that most of the State's on-going programs have already obtained the bulk of major equipment to carry out their training objectives. For most projects funded in FY '71, purchases were designed most often to fill day-to-day replacement needs than to

provide training aids not previously available. The number of new program types developed in 1971, which required the purchase of large quantity of major items of new equipment, were quite limited. Other factors which affected purchasing were the reduction in SMTA funding and the improved computerized inventory control system which allowed much greater flexibility in terms of intercenter transfer of equipment. Whenever possible, needs were first filled through transfer of idle property between training agencies. This became the primary function of the BMPS equipment unit after it completed the development of its computerized recording system, and resulted in both a great reduction in initial program costs and an ability to provide a wealth of auxiliary hardware, even when project funds proved to be very limited.

The rate of requests to delete items from State inventory has also increased steadily over the past several years, primarily due to a slow but continuing change in the type of manpower skill training being offered, and the increasing age of equipment on hand, the majority of which was originally acquired at the inception of the Manpower Development and Training Act. Thus, equipment purchased to provide practical experience in areas such as shoe repair, clothes pressing, merchandizing, household service, sales, industrial sewing, or other service occupations has progressively been declared in excess and returned to Federal control, or cannibalized for component parts.

Figure X shows the relationship of program savings to original cost for each training agency that obtained expendable supplies or nonexpendable equipment from the excess property program during FY '71. The program savings for 1971 have averaged between 25 and 50 percent of the original price, with expendable supplies, especially scrap metals, retaining a greater percentage of their basic value than nonexpendable items whose components were more worn through use when obtained.

Figure X

Federal Excess Personal Property Utilization

<u>Training Agency</u>	<u>Nonexpendable Equipment</u>		<u>Expendable Equipment</u>	
	<u>Program Savings*</u>	<u>Original Cost</u>	<u>Program Savings*</u>	<u>Original Cost</u>
Albany MDT Center	None	None	None	None
Binghamton MDT Center	\$ 400.00	\$ 800.00	\$ 54,161.00	\$ 370,427.00
Buffalo MDT Center	None	None	858.00	1,717.00
Nassau County VEEB	2,588.00	9,262.00	984.00	10,175.00
NYC MDT Programs	15,083.00	33,887.00	35,817.00	57,173.00
Plattsburgh Program	None	None	23.00	81.00
Rochester MDT Center	56.00	225.00	96.00	113.00
Schenectady Program	7,699.00	19,250.00	3,668.00	4,268.00
Syracuse MDT Center	169.00	675.00	None	None
Utica MDT Center	60,724.00	363,673.00	14,519.00	25,582.00
White Plains Program	None	None	None	None

*Program savings figures are an attempt to show the current value of the used items obtained, and are derived from a table of percent of original cost for the condition code assigned to each item.

III. Individual Referral Projects

The individual referral concept was expanded in FY '71 to provide even more flexibility in programing than in past years. In addition to the continued use of this method to handle less than class-size group referrals to public or private training institutions, several of the large multioccupational skills center projects included individual referral components.

In 1971, a total of 1617 persons were referred to training in over 60 occupations under the individual referral format. This included 490 training slots funded under SMTA and 1127 slots under MDTA, at a total education cost of \$1,596,165. These totals do not include individual type referrals made to subprojects of multi-occupational programs, nor do they take into account similar slotting of trainees into programs under WIN. Tables XII and XIII of the appendix show a more detailed

breakdown of these statistics.

IV. Project Onsite Supervision

The level of onsite supervision of operating manpower projects was considerably stepped-up in FY '71 over the levels which were maintained in previous years. One of the justifications for increased supervisory monitoring was the belief that consistent field visitations and audits are necessary if projects are to function as intended, that is, as prescribed in the MT-1 training request and as outlined in the approved project proposals. The rationale of this position has been overwhelmingly borne-out by the enthusiastic response from the field, where the greatest single need for services thus far has proven to be the provision of extensive onsite administrative management assistance.

A second important rationale for stepped-up supervisory roles on the part of BMPS was the obvious need to develop some improved means of program data gathering and reporting. Unfortunately, as pointed out in a recent Legislative Commission report, the manpower program in New York State, and elsewhere for that matter, suffers grievously from a chronic lack of accurate and adequate project data with which to effectively evaluate program performance.⁽⁶⁾ This lack of hard information and statistics has made it increasingly difficult for manpower leadership to substantiate need and verify program impact to the satisfaction of fiscally hard-pressed legislators at the State and national levels. Failure to provide hard and fiscally satisfactory answers to legislative inquiries, for example, was certainly one significant factor in the recent unfortunate demise of the SMTA institutional program.

Beginning in FY '71, bureau supervisors were put on a schedule which found them in the field approximately 50 percent of available time. This resulted in

(6) Summary Manpower Training in New York State,
Legislative Commission on Expenditure Review
February 16, 1971, P. S-1

(1) a spectacular improvement in the level and frequency of timely project deobligations; (2) a much improved and expanded data gathering capacity; (3) a much decreased overall paperwork load directly resultant from an improved ability to discover and uncover problem areas early enough to avoid the need for time-consuming and unnecessary last minute amendments; (4) a vastly improved local-State working relationship which substantially improved the overall quality of recycle budget and training submissions; and (5) an improvement in program quality, as measured in terms of decreased dropouts and increased placements.

V. Inservice Training

In addition to the informal assistance provided to local training agency personnel by supervisory staff as part of the regular monitoring visitations, a series of formal inservice programs was organized in FY '71, using the limited resources available for the purpose in the various manpower budgets. The extent of this activity was, unfortunately, even further limited by the severe cutback and freeze in State funding which developed near midyear. Figure XI, for instance, shows that out of a total of \$37,000 originally allocated for inservice training activities under the various program budgets, only \$21,270.37 was actually expended. The remaining allocation of \$15,729.63 was lost when additional State spending was frozen by Executive order.

Figure XI

Inservice Training Allocation and Expenditures

	<u>MDTA</u>	<u>SMTA</u>	<u>WIN</u>	<u>TOTAL</u>
Allocation	\$ 25,000.00	\$ 2,000.00	\$ 10,000.00	\$ 37,000.00
Expenditures	<u>18,285.37</u>	<u>---</u>	<u>2,985.00</u>	<u>21,270.37</u>
Unused 6/30/71	\$ 6,714.63	\$ 2,000.00	\$ 7,015.00	\$ 15,729.63

Inservice training activities for FY '71 for 235 local manpower staff members consisted of the following:

1. 23 hours of training in understanding and working with disadvantaged persons, plus 3 hours of skills center visitation during a joint AMIDS program at Buffalo and Rochester;
2. 20 hours of training for skills center instructors in New York City;
3. 12 hours of training for State manpower staff, skills center, and private school representatives on the cluster and open-ended concepts of project development and operation;
4. a 3-day workshop for licensed practical nurse supervisors covering such topics as the role of nurse faculty in recruitment, progression and retention of trainees, curriculum revision, counseling, supervision, and environmental preservation;
5. a 2-day workshop for the construction and use of behavioral objectives and instructional methodology and techniques, for basic education instructors, conducted by the Bureau of Basic Continuing Education staff;
6. a 2-day workshop on problem identification, problem ordering, and problem solving for manpower counselors; conducted jointly by the staff of the Bureau of Guidance and AMIDS;
7. a 3-day workshop for 15 New York City supervisors on achievement motivation techniques and classroom climate setting conducted by McBer and Company, Cambridge, Massachusetts.

The reorganization of AMIDS at the Federal level, combined with the State budget crisis created a lengthy hiatus in the planning and implementation of inservice training during FY '71.

VI. Curriculum and Evaluation Activities

The main function of program evaluation to date has been to generate objective information designed to equip local and State program administrators with the

wherewithal to make rational program decisions. Process evaluation and administrative monitoring has, therefore, become one function now being given priority status by the Bureau of Manpower Program Supervision.

In FY '71, BMPS staff worked closely with AMIDS, other State Education Department bureau personnel, local administrators, other State agencies (Manpower Resources Commission, Employment Service), and with our national education and labor offices to develop more meaningful and detailed guidelines for manpower program evaluation. This process included an attempt to redesign and refine procedures in both the administrative and content areas.

In the area of administrative evaluation, several detailed 1971 reports were prepared for submission to Washington by BMPS staff. These included both local skills center evaluations and statewide statistical reports.

In the area of program content evaluation, the staff has been especially active in the support of locally developed program and curriculum revision. This has proven to be a time-consuming endeavor which typically has had first to overcome strongly entrenched local inertia and only then go on to provide an appropriate milieu for progressive program change. The effort was, and continues in FY '72, to be more than minimally successful. In a large number of local areas in the State, including the extensive New York City program, LEA's have willingly committed themselves to the concept of a thoroughgoing curricular reorganization involving a large measure of grassroots staff, and even student participation.

Appendix

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST	
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCA-TIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	3	10	None	244	Not Included	Not Included	\$ 158,772
B.							
C.							
D.							
E.							
PROJECT TOTALS	3	10	None	244	Not Included	Not Included	\$ 158,772

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Albany Skills Center	Auto Services	Auto Mechanic Auto Service Station Mechanic Auto Service Station Attendant
-002	Albany Skills Center	Not Clustered	Licensed Practical Nurse
-003	Albany Skills Center	Office Occupations	Stenographer Clerk/Typist Clerk, General Office
-004	Albany Skills Center	Food Services	Cook Cook, Short Order Pantryman/Girl

SUMMARY

COMMUNITY Albany

PROJECT NO. NY(QM)1002-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
Not Included	\$ 391,950* *Includes \$47,585 Basic Education	\$ 550,722	\$ 366,320	\$ 366,320	\$ 917,042
Not Included	\$ 391,950*	\$ 550,722	\$ 366,320	\$ 366,320	\$ 917,042

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
1976	40	\$ 2.17	\$ 69,294	\$ 41,200	\$ 110,494
1772	60	1.22	130,029	159,120	289,149
1976	104	.99	100,337	151,000	251,337
1976	40	1.37	44,705	40,000	84,705

*Exclusive of Base Funding and A
and C Cost Factor

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST	
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCA-TIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	None	9	125	173	Not Included	Not Included	\$ 225,505
B.							
C.							
D.							
E.							
PROJECT TOTALS	None	9	125	173	Not Included	Not Included	\$ 225,505

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Binghamton Skills Center	Not Clustered	Communication, Employment Skills, and Basic Education
-002	Binghamton Skills Center	Not Clustered	Clerk/Typist
-003	Binghamton Skills Center	Not Clustered	Welder Combination
-004	Binghamton Skills Center	Not Clustered	Production Machine Operator
-005	Binghamton Skills Center	Not Clustered	Auto Body Repairman
-006	Binghamton Skills Center	Not Clustered	Auto Mechanic
-007	Binghamton Skills Center	Not Clustered	Cook
-008	Binghamton Skills Center	Not Clustered	Gas Engine Repairman
-009	Binghamton Skills Center	Not Clustered	Vending Machine Repairman
-010	Binghamton Skills Center	Not Clustered	Electrical Appliance Serviceman

SUMMARY

COMMUNITY Binghamton

PROJECT NO. NY(QM)1013-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 18,053	\$ 145,839* *Includes \$22,015 Basic Education	\$ 371,344	\$ 259,112	\$ 259,112	\$ 630,456
\$ 18,053	\$ 145,839	\$ 371,344	\$ 259,112	\$ 259,112	\$ 630,456

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
1088	125	\$.361	\$ 18,053	\$ 62,500	\$ 80,553
1128	30	.46	16,547	42,456	59,003
1048	15	.594	9,344	20,304	29,648
1048	15	.531	8,349	21,384	29,733
1168	15	.535	9,379	21,360	30,739
1088	30	.674	19,061	28,880	47,941
1088	20	.769	14,336	20,916	35,252
624	16	1.30	12,998	15,344	28,342
1008	20	.97	9,772	15,368	25,140
600	12	.85	5,985	10,600	16,585

*Exclusive of Base Funding and A
and C Cost Factor

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCA-TIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)	
A. Board of Education	6	22	150	476	\$ 119,305	\$ 88,541	\$ 176,362	
B.								
C.								
D.								
E.								
PROJECT TOTALS	6	22	150	476	\$ 119,305	\$ 88,541	\$ 176,362	

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Buffalo Skills Center	Not Clustered	Nurse Aide/Orderly
-002	Buffalo Skills Center	Office Occupations	Clerk/Typist Clerk, General Office Office Girl/Office Boy
-003	Buffalo Skills Center	Machine Operating	Production Machine Operator Drill Press Operator, Production Grinder Operator, Production Lathe Operator, Production Milling Machine Operator, Production

SUMMARY

COMMUNITY Buffalo

PROJECT NO. NY(QM)1028-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 41,285	\$ 251,346* *Includes \$18,755 Basic Education	\$ 588,298	\$ 445,424	\$ 533,965	\$ 1,122,263
\$ 41,285	\$ 251,346	\$ 588,298	\$ 445,424	\$ 533,965	\$ 1,122,263

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
276-302	96	\$ 1.12	\$ 30,810	\$ 40,704	\$ 71,514
680	45	.82	23,147	39,695	62,842
680	90	.93	49,850	80,070	129,920

*Exclusive of Base Funding and A
and C Cost Factor

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUBPROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-004	Buffalo Skills Center	Welding	Welder, Combination Welder, Arc Welder, Gas
-005	Buffalo Skills Center	Auto Services (Mechanical)	Auto Mechanic Auto Service Station Mechanic Auto Mechanic Helper
-006	Buffalo Skills Center	Auto Services (Body Repair)	Auto Body Repairman Painter, Auto Painter, Helper, Auto
-007	Buffalo Skills Center	Food Preparation	Cook Cook, Short Order Pantryman Kitchen Helper
-008	Buffalo Skills Center	Not Clustered	Basic Education, Communication Skills, and Employability Orientation

MULTIOCCUPATIONAL

UMBRELLA (CONT.)

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B & C)
560	110	\$.92	\$ 50,034	\$ 82,320	\$ 132,354
680	45	.84	23,672	37,825	61,497
680	45	.93	26,312	39,355	65,667
680	45	1.02	28,766	40,205	68,971
1888	150	.92	41,285	85,250	126,535

*Exclusive of Base Funding and A and
C Cost Factor

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)	
A.Board of Education	5	20	2500	1055	\$ 618,596	\$ 381,404	\$ 544,898	
B.RCA Institutes	None	1	None	100	Not Included	Not Included	Not Included	
Roberts Technical								
C.& Trade School	None	1	None	100	Not Included	Not Included	Not Included	
D.N.Y. Institute								
of Dietetics	None	1	None	15	Not Included	Not Included	Not Included	
E. Individual	NA	NA	NA	335	Not Included	Not Included	Not Included	
PROJECT TOTALS		5	23	2500	1605	\$ 618,596	\$ 381,404	\$ 544,898

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB- PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	New York City Skills Center	Not Clustered	Prevocational
-002	New York City Skills Center	Automotive	Auto Service Station Mechanic Tune-Up Man Front End Man Auto Service Station Attendant
-003	New York City Skills Center	Clerical	Keypunch Operator/Verifier Operator Typist Stenographer
-004	New York City Skills Center	Computational	Salesperson, General Teller Bookkeeping Machine Operator I

SUMMARY

COMMUNITY New York City

PROJECT NO. NY(QM)1029-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 1,213,428	\$ 1,231,156	\$ 3,608,078*	\$ 2,497,803	\$ 2,920,256	\$ 7,038,551*
Not Included	219,765	219,765	181,015	181,015	400,780
Not Included	195,309	195,309	154,260	154,260	349,569
Not Included	11,100	11,100	16,164	16,164	27,264
Not Included	338,900	338,900	625,568	625,568	964,468
\$ 1,213,428	\$ 1,996,230	\$ 4,883,369*	\$ 3,515,859	\$ 3,897,263	\$ 8,780,632

*Includes \$510,217 Local Matching

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
1778.4	2500	\$ 1.31	\$ 1,213,428	\$ 1,252,500	\$ 2,465,928
1778	180	1.39	223,001	239,568	462,569
1778	465	1.40	425,039	469,200	894,239
1778	140	1.73	184,979	163,998	348,977

*Exclusive of Base Funding and A
and C Cost Factor

SUBPROJECTS

UNDER

AGENCY DATA		COURSE DATA	
SUBPROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-005	New York City Skills Center	Machine Operating	Woodworking Machine Operator Swiss Screw Machine Operator, Production Production Machine Operator Metal Fabricator I Duplicating Machine Operator I
-006	New York City Skills Center	Repair and Maintenance	Maintenance Man, Building Electrical Appliance Serviceman Office Machine Serviceman Refrigeration Mechanic/Air Conditioning Mechanic
-007	Various Training Agencies	Not Clustered	Individual Referral
-008	RCA Institutes	Not Clustered	TV Service & Repairman
-009	Roberts Technical & Trade School	Not Clustered	Auto Body Repairman
-010	New York Institute of Dietetics	Not Clustered	Food Service Supervisor

MULTIOCCUPATIONAL

UMBRELLA (CONT.)

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B & C)
1778	120	\$ 1.27	\$ 113,428	\$ 120,106	\$ 233,534
1778	150	1.45	284,709	293,480	578,189
Various	335	NA	338,900	625,568	964,468
2667	100	1.61	219,765	181,015	400,780
3112	100	1.40	195,309	154,260	349,569
390	15	1.70	11,100	16,164	27,264
*Exclusive of Base Funding and A and C Cost Factor					

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST	
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	3	10	70	165	\$ 176,928	\$ 72,503	\$ 77,635
B.							
C.							
D.							
E.							
PROJECT TOTALS	3	10	70	165	\$ 176,928	\$ 72,503	\$ 77,635

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Rochester Skills Center	Not Clustered	Employability Orientation and Communication Skills
-002	Rochester Skills Center	Not Clustered	Licensed Practical Nurse
-003	Rochester Skills Center	Clerical Occupations	Secretary Stenographer Clerk/Typist
-004	Rochester Skills Center	Machine Occupations	Machine Set Up Operator Production Machine Operator Drill Press Operator, Prod.
-005	Rochester Skills Center	Auto Service	Auto Mechanic Auto Service Station Mechanic Auto Service Station attendant

SUMMARY

COMMUNITY Rochester

PROJECT NO. NY(QM)1015-000

DATA

(D) PREVOCATIONAL TRAINING	(E) OCCUPATIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOWANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 36,668	\$ 220,431*	\$ 812,074*	\$ 336,964	\$ 409,467	\$ 1,221,541*
	*Includes \$36,455 Basic Education	*Includes \$300,412 Local Matching			*Includes \$300,412 Local Matching
\$ 36,668	\$ 220,431	\$ 812,074	\$ 336,964	\$ 409,467	\$ 1,221,541*

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
2000 -	70	\$.65	\$ 36,668	\$ 68,320	\$ 104,988
1750	45	.99	78,159	116,388	194,547
1600 1200 800	60	.57	41,302	76,128	117,430
1200 1000 800	30	1.10	33,083	38,064	71,147
1600 1200 800	30	.87	31,432	38,064	69,496

*Exclusive of Base Funding and A
and C Cost Factor

TABLE 1 MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA			COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER - PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	2	6	105	105	\$ 235,910	\$ 47,558	\$ 88,351
B.							
C.							
D.							
E.							
PROJECT TOTALS	2	6	105	105	\$ 235,910	\$ 47,558	\$ 88,351

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB- PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Syracuse Skills Center	Not Clustered	Employability Orientation
-002	Syracuse Skills Center	Not Clustered	Clerk/Typist
-003	Syracuse Skills Center	Automotive Trades	Auto Mechanic Auto Body Repairman
-004	Syracuse Skills Center	Metal Trades	Welder Combination Production Machine Operator
-005	Syracuse Skills Center	Not Clustered	Licensed Practical Nurse

SUMMARY

COMMUNITY Syracuse

PROJECT NO. NY(QM)1007-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 14,129	\$ 118,593*	\$ 596,983*	\$ 149,424	\$ 196,982	\$ 793,965
	*Includes \$20,837 Basic Education	*Includes \$140,000 Local Matching			
\$ 14,129	\$ 118,593	\$ 596,983	\$ 149,424	\$ 196,982	\$ 793,965

MULTIOCCUPATIONAL UMBRELLA

COST DATA

COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
1445	105	\$.56	\$ 14,129	\$ 34,720	\$ 48,849
1008	30	.61	19,144	25,200	44,344
1008	30	.75	23,260	25,200	48,460
1008	30	.75	23,499	25,200	48,699
1701	15	1.25	31,853	39,104	70,957

*Exclusive of Base Funding and A
and C Cost Factor

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA			COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	1	9	75	211	Not Included	Not Included	\$ 184,054
B.							
C.							
D.							
E.							
PROJECT TOTALS	1	9	75	211	Not Included	Not Included	\$ 184,054

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB- PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Utica Skills Center	Not Clustered	Employability Orientation
-002	Utica Skills Center	Not Clustered	Nurse Aide/Orderly
-003	Utica Skills Center	Not Clustered	Auto Mechanic
-004	Utica Skills Center	Not Clustered	Auto Body Repairman, Metal
-005	Utica Skills Center	Not Clustered	Tractor Trailer Truck Driver
-006	Utica Skills Center	Clerical Occupations	Clerk, General Billing Clerk File Clerk
-007	Utica Skills Center	Not Clustered	Maintenance Man, Building
-008	Utica Skills Center	Not Clustered	Offset Duplicating Machine Operator/Varityper

SUMMARY

COMMUNITY Utica

PROJECT NO. NY(QM)1006-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 5,454	\$ 153,902* *Includes \$29,912 Basic Education	\$ 343,410	\$ 193,173	\$ 193,173	\$ 536,583
\$ 5,454	153,902	\$ 343,410	\$ 193,173	\$ 193,173	\$ 536,583

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
704	75	\$.62	\$ 5,454	\$ 11,430	\$ 16,884
368-392	60	.75	16,867	34,240	51,107
1048	15	1.09	22,629	20,574	43,203
984	15	.99	19,389	30,797	50,186
296	36	1.86	20,427	15,360	35,787
732	40	.62	16,524	32,004	48,528
1200	15	.66	11,755	24,384	36,139
616	30	.89	16,399	24,384	40,783

*Exclusive of Base Funding and A
and C Cost Factor

TABLE I MDTA Multioccupational Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST	
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	4	20	None	244	\$ 181,191	\$ 30,064	\$ 69,855
B.							
C.							
D.							
E.							
PROJECT TOTALS	4	20	None	244	\$ 181,191	\$ 30,064	\$ 69,855

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	White Plains Skills Center	Clerical Occupations	Clerk/Typist Typist Clerk, General Office
-002	White Plains Skills Center	Not Clustered	Licensed Practical Nurse
-003	White Plains Skills Center	Not Clustered	Surgical Technician
-004	White Plains Skills Center	Not Clustered	Nurse Aide/Orderly
-005	White Plains Skills Center	Food Service	Kitchen Helper Waiter/Waitress Counterperson/Girl Cook, Helper Cook, Short Order Cook

SUMMARY

COMMUNITY White Plains

PROJECT NO. NY(QM)1012-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
Not Included	\$ 307,658* *Includes \$52,968 Basic Education	\$ 785,271* *Includes \$226,567 Local Matching	\$ 429,230	\$ 459,294	\$ 1,244,565
Not Included	\$ 307,658	\$ 785,271	\$ 429,230	\$ 459,294	\$ 1,244,565

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
999	75	\$.68	\$ 49,625	\$ 117,020	\$ 166,643
1659	24	1.27	50,533	76,336	126,869
840	10	1.61	13,492	14,924	28,416
301	20	.72	4,545	10,836	15,381
1820.4	20	1.36	27,203	31,420	58,623

*Exclusive of Base Funding and A
and C Cost Factor

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SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUBPROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-006	White Plains Skills Center	Not Clustered	Auto Body Repair
-007	White Plains Skills Center	Automotive Repair	Auto Service Station Attendant Auto Service Station Mechanic Auto Mechanic
-008	White Plains Skills Center	Not Clustered	Production Machine Operator
-009	White Plains Skills Center	Electronics	Electronic Assembler Inspector, Sub-assemblies Electronic Mechanic

MULTIOCCUPATIONAL

UMBRELLA (CONT.)

COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	COST DATA			
		(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B & C)
1702	20	\$ 1.21	\$ 22,447	\$ 35,592	\$ 58,039
1783.4	35	1.06	42,227	67,380	109,607
1776	20	.84	23,427	43,544	66,971
1702	20	1.14	21,193	32,592	53,785

*Exclusive of Base Funding and A and
C Cost Factor

TABLE II MDTA Section 251 Correctional Institution Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST	
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)
A. Board of Education	None	3	100	80	Not Included	Not Included	\$ 94,952
B.							
C.							
D.							
E.							
PROJECT TOTALS	None	3	100	80	Not Included	Not Included	\$ 94,952

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB- PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	Rikers Island Adolescent Center	Not Clustered	Prevocational
-002	Rikers Island Adolescent Center	Not Clustered	Metal Fabrication
-003	Rikers Island Adolescent Center	Not Clustered	Woodworking Machine Operator
-004	Rikers Island Adolescent Center	Not Clustered	Production Machine Operator

SUMMARY

COMMUNITY New York City

PROJECT NO. NY(KM)1009-000

DATA

(D) PREVOCATIONAL TRAINING	(E) OCCUPATIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOWANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 39,487	\$ 121,138* *Includes \$59,162 Basic Education	\$ 255,577	\$ 90,000* *Incentive Payments	\$ 90,000* *Incentive Payments	\$ 345,577
\$ 39,487	\$ 121,138	\$ 255,577	\$ 90,000	\$ 90,000	\$ 345,577

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
480	100	\$ 1.79	\$ 39,487	\$ 32,000	\$ 71,487
1152-1164	30	1.29	22,580	24,000	46,580
864-870	30	1.39	18,116	18,000	36,116
1152-1164	20	1.83	21,280	16,000	37,280

*Exclusive of Base Funding and A
and C Cost Factor

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TABLE II MDTA Section 251 Correctional Institution Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Poughkeepsie - Green- haven Prison	NY(K)1052	6294	Office Machine Serviceman

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1520	40	\$ 1.89	\$ 114,637	\$ 8,000	\$ 122,637

TABLE III MDTA CEP Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCA-TIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)	
A. Board of Education	None	3	None	75	Not Included	Not Included	\$ 54,538	
B.								
C.								
D.								
E.								
PROJECT TOTALS	None	3	None	75	Not Included	Not Included	\$ 54,538	

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB-PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-011	Rochester Skills Center	Not Clustered	Machine Set-Up Operator
-012	Rochester Skills Center	Not Clustered	Auto Service Station Mechanic
-013	Rochester Skills Center	Not Clustered	Optical Mechanic

SUMMARY

COMMUNITY Rochester

PROJECT NO. NY(QM)0614-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
Not Included	\$ 88,824* *Includes \$22,392 Basic Education	\$ 241,121**	\$ 177,939**	\$ 177,939***	\$ 419,060**
Not Included	\$ 88,824	\$ 241,121	\$ 177,939	\$ 177,939	\$ 419,060

Includes \$97,759 Title I Versatile Funds *Includes \$10,900 Title I Versatile Funds

MULTIOCCUPATIONAL UMBRELLA

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
1000-1008	30	\$.69	\$ 20,895	\$ 35,672	\$ 56,567
1608	30	.81	26,026	43,071	69,097
1608	15	.81	19,511	28,812	48,323

*Exclusive of Base Funding and A
and C Cost Factor

TABLE III MDTA CEP Projects Approved: Fiscal 1971

UMBRELLA

AGENCY DATA		COURSE DATA				COST		
TRAINING AGENCY	NUMBER CLUSTERS	NUMBER SPECIFICS	NUMBER PREVOCATIONAL SLOTS	NUMBER SPECIFIC SLOTS	(A) (EDUCATION) BASE FUNDING	(B) (LABOR) BASE FUNDING	(C) ADMINIS- TRATION AND COUNSELING (EDUCATION)	
A. Board of Education City University	4	20	170	361	Not Included	Not Included	\$ 170,021	
B. of New York	None	1	170	80	Not Included	Not Included	88,236	
C. Individual Referral	None	None	None	75	Not Included	Not Included	Not Included	
D. N.Y.S. Department of Labor	None	None	None	1600	Not Included	Not Included	Not Included	
E.								
PROJECT TOTALS	4	21	340	516	Not Included	Not Included	\$ 258,257	

SUBPROJECTS UNDER

AGENCY DATA		COURSE DATA	
SUB- PROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-001	New York State Depart- ment of Labor	Not Clustered	Orientation and Assessment
-002	New York City Skills Center	Not Clustered	Prevocational
-003	City University of New York - Bronx Community College	Not Clustered	Basic Education
-004	City University of New York - Bronx Community College	Not Clustered	English as a Second Language
-005	Various Training Agencies	Not Clustered	Individual Referral

SUMMARY

COMMUNITY New York City (South Bronx)PROJECT NO. NY(CM)1637-000

DATA

(D) PREVOCA- TIONAL TRAINING	(E) OCCUPA- TIONAL TRAINING	(F) EDUCATION TOTAL (A + C + D + E)	(G) LABOR (ALLOW- ANCES)	(H) LABOR TOTAL (B + G)	(J) PROJECT TOTAL (F + H)
\$ 102,544	\$ 548,642*	\$ 821,207	\$ 627,690	\$ 627,690	\$ 1,763,274
188,709(a)	37,432	314,377			
Not Included	93,025	93,025	186,049	186,049	279,074
Not Included	Not Included	Not Included	169,600	169,600	169,600
(a) Basic Education Phase					
\$ 291,253	\$ 679,099	\$1,228,609	\$ 983,339	\$ 983,339	\$ 2,211,948 **

*Includes \$125,171 Basic Education

**Includes \$395,069 Federal CEP Versatile Funds
and \$355,515 Sponsor CEP Versatile Funds

MULTIOCCUPATIONAL UMBRELLA

COST DATA

COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B + C)
60	1600	N/A	Not Included	\$ 169,600	\$ 169,600
504	170	\$ 1.25	\$ 102,544	87,465	190,009
504	170	1.73	188,709	87,465	276,174
504	80	1.02	37,432	41,160	78,592
Various	75	Various	93,025	186,049	279,074

*Exclusive of Base Funding and A
and C Cost Factor

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SUBPROJECTS

UNDER

AGENCY DATA		COURSE DATA	
SUBPROJECT NUMBER	TRAINING FACILITY	CLUSTER TITLE	OCCUPATIONS INCLUDED IN CLUSTER
-006	New York City Skills Center	Computing and Recording	Keypunch Operator Verifier Operator Traffic Rate Clerk Teller Medical Record Clerk Hospital Admitting Clerk Bookkeeping Machine Operator I
-007	New York City Skills Center	Typing and Stenography	Typist Stenographer
-008	New York City Skills Center	Machine Operating	Duplicating Machine Operator Metal Fabricator I Screw Machine Operator Production Machine Operator
-009	New York City Skills Center	Repair and Maintenance	Auto Service Station Mechanic TV Service and Repairman Electrical Appliance Serviceman Office Machine Serviceman Refrigeration Mechanic Air Conditioning Mechanic
-010	New York City Skills Center	Not Clustered	Licensed Practical Nurse

MULTIOCCUPATIONAL

UMBRELLA (CONT.)

		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR*	(B) EDUCATION*	(C) LABOR (ALLOWANCES)	(D) PROJECT* (B & C)
730	90	\$ 1.71	\$ 70,420	\$ 64,809	\$ 135,229
720	100	1.24	55,779	71,516	127,295
815	43	2.56	56,035	34,083	90,118
1720	56	1.76	105,598	92,025	197,623
1820	72	1.51	135,639	149,167	284,806

*Exclusive of Base Funding and A and C Cost Factor

TABLE IV MDTA Regular Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Utica - Board of Education	NY(FP)1003	7347	Licensed Practical Nurse (Waiver)
New York City - SUNY Urban Center	NY(FP)1004	7043	Licensed Practical Nurse (Waiver)
Syracuse - Board of Education	NY(R)1008	5436	Basic Education, Communication and Employability Orientation
New York City - Board of Education	NY(R)1010	7120	Meat Cutter
Mineola - Nassau County VEEB	NY(R)1011	5856	Basic Education and Employability Orientation
Mineola - Adelphi Business Schools	NY(R)1014	5859	Clerk/Typist
Mineola - Nassau County VEEB	NY(R)1016	5855	Basic Education for Spanish Speaking Persons
Bayshore - Suffolk #3 BOCES	NY(R)1017	5858	Basic Education for Spanish Speaking Persons
New York City - RCA Institutes	NY(R)1019	7057	TV Service and Repairman
New York City - New York Institute of Dietetics	NY(R)1020	7078	Food Service
New York City - Apex Technical School	NY(R)1021	7059	Refrigeration/Air Conditioning Mechanic
Mineola - Nassau County VEEB	NY(R)1022	5861	Auto Mechanic/Auto Body Repairman
New York City - NET Divi- sion of Education Broadcasting Corporation	NY(R)1023	7130	TV and Filmmaking

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
450	18	\$.78	\$ 6,286	\$ 5,400	\$ 11,686
400	35	1.18	17,879*	11,200	29,079
			*Includes \$1,400 Local Matching		
368-408	60	1.13	27,207	33,640	60,847
624	40	1.29	32,355	33,152	65,507
1843	75	1.46	67,291	62,560	129,851
1040	40	1.59	66,144	57,188	123,332
756	45	1.86	58,152	49,938	108,090
691.2	20	1.12	14,898	21,120	36,018
1365	70	1.61	153,836	148,092	301,928
714-882	15	2.4049	28,180	16,536	44,716
924	50	3.00	138,600	70,560	209,160
664	30	1.89	38,188	25,908	64,096
504	60	4.3462	92,835	11,520	104,355

TABLE IV MDTA Regular Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-I NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Bayshore - Suffolk #3 BOCES	NY(R)1024	5860	Licensed Practical Nurse
Mineola - Nassau County VEEB	NY(R)1025	5865	Licensed Practical Nurse
Amityville - Island Drafting School	NY(R)1026	5869	Draftsman, Mechanical
Riverhead - Suffolk #1 BOCES	NY(R)1027	5863	Licensed Practical Nurse
Syracuse - Board of Education	NY(R)1031	5447	Key punch Operator
Bayshore - Browne's Business School	NY(R)1032	5868	Clerk/Typist (Including Basics)
Middletown - Orange County Community College	NY(P)1033	6282	Basic Education, Communication Skills, High School Equivalency for Spanish Speaking Persons
Ogdensburg - St. Lawrence County BOCES	NY(R)1034	7392	Dental Assistant
Hicksville - Grumman Aerospace Training Center	NY(R)1035	5870	Environmental Engineer
Hempstead - Hofstra University	NY(R)1036	5871	Professional Engineer
Dix Hills - Suffolk #3 BOCES, Fitzgerald's Driving School	NY(R)1037	5866	Household Appliance Repairman
Batavia - Genesee County BOCES	NY(R)1038	5579	Welder Combination

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DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1540	50	\$ 1.48	\$ 114,112	\$ 124,550	\$ 238,662
1330-1918	100	1.49	256,965	275,600	532,565
1000	20	1.00	20,000	26,416	46,416
1505	25	1.59	59,908	59,625	119,533
1952	45	.73	22,438	42,750	65,188
1144	20	1.97	45,045	31,800	76,845
90	20	2.27	5,436*	1,200	6,636
			*Includes \$1,358 Local Matching		
632	18	1.43	16,344	17,260	33,604
606	20	3.34	40,563	37,500	78,063
392	25	1.91	37,500	37,500	75,000
1190	20	1.47	35,100	36,576	71,676
312	15	2.08	12,752*	7,108	19,860
			*Includes \$3,000 Local Matching		

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TABLE IV MDTA Regular Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-I NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Syracuse - Board of Education	NY(R)1039	5448	Licensed Practical Nurse (with Basics)
Troy - Rensselaer County BOCES	NY(R)1040	6284	Licensed Practical Nurse
New York City - Harlem Teams for Self Help	NY(R)1043	7155	Prevocational Adjustment
New York City - Board of Education	NY(R)1044	7076	Meat Cutter
Patchogue - Suffolk #2 BOCES	NY(R)1045	5862	Nurse Aide
Newburgh - Board of Education	NY(R)1046	6285	Auto Mechanic
Syracuse - Powelson Business Institute	NY(P)1047	5449	Clerk/Typist
Albany - Board of Education	NY(P)1048	6286	Licensed Practical Nurse

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1708	20	\$ 1.49	\$ 54,073	\$ 54,600	\$ 108,673
1442	24	1.36	47,274	75,072	122,346
664	250	1.78	295,873	175,500	471,373
592	40	1.53	36,302	38,528	74,830
224-240	48	2.04	23,529	16,020	39,549
945	15	1.45	20,536	26,390	46,926
120-240	120	1.95	37,440	12,000	49,440
500	32	1.25	19,920	9,856	29,776
	1485		\$ 1,942,961*	\$ 1,652,665	\$ 3,595,626*
			*Includes \$5,758 Local Matching		

TABLE V RAR Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
New York City - Air Reduction Company, Incorporated (AIRCO)	NY(A)1402	7018	Various Welding Occupations
Johnstown - Fulton County BOCES	NY(A)1403	5323	Clerk, General
Plattsburgh - Clinton County BOCES	NY(A)1404	5322	Cashier/Checker

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
472	125	\$ 5.55	\$ 327,289	\$ 93,000	\$ 420,289
768	15	.75	8,632	19,400	28,032
160	30	1.26	5,907	8,476	14,383
	<u>170</u>		<u>\$ 341,828</u>	<u>\$ 120,876</u>	<u>\$ 462,704</u>

TABLE VI MDTA Special Projects Approved: Fiscal Year 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
New York City - Training Resources for Youth, Incorporated (TRY)	NY(B)1001	7014	Prevocational Adjustment
Syracuse - Board of Education	NY(TR)1018	5446	Tractor Trailer Truck Driver
New York City - Group Relations Ongoing Workshops, Incorporated (GROW)	NY(K)1030	7075	Group Leader
New York City - U. S. R & D Corporation	NY(P)1200	5154	Basic Education & Job Orientation
New York City - CONSAD Research Corporation	NY(M)1220	7048	Paraprofessional Occupations
		106	

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1960	900	\$ 2.01	\$ 947,772*	\$ 477,750 *Includes \$223,250 Local Matching	\$ 1,425,522
1298	36	2.10	16,083	Not Included	16,083
1080	50	1.73	107,660*	27,000 *Includes \$14,200 for Chartered Bus	134,840
400	600	1.67	250,000	Not Included	250,000
425-375	100	1.31	55,690	Not Included	55,690
	1686		\$ 1,377,385*	\$ 504,750	\$ 1,882,135
			*Includes \$237,450 Local Matching		

TABLE VII WIN Skills Training Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Syracuse - Board of Education	241-70-02		Licensed Practical Nurse
Utica - Board of Education	271-71-01		Licensed Practical Nurse
Syracuse - Board of Education	241-71-02		Licensed Practical Nurse
Syracuse - Board of Education	241-71-01		Clerk/Typist
Huntington - Suffolk #3 BOCES	261-LPN-71		Licensed Practical Nurse
Rochester - Board of Education	251-7101		Licensed Practical Nurse
Jericho - Nassau County BOCES	262-71-02		Licensed Practical Nurse
Mineola - Nassau County VEEB	262-7172-3		Licensed Practical Nurse
Buffalo - Board of Education	271-71-01		Licensed Practical Nurse
Buffalo - Board of Education	271-71-02		Nurse Aide/Orderly
Buffalo - Board of Education	271-71-03		Office Girl, General Clerk, Clerk/Typist
Buffalo - SUNY Urban Center	271-71-04		Clerk/Typist
Buffalo - SUNY Urban Center	271-71-05		Stenographer
Buffalo - Board of Education	271-71-06		Licensed Practical Nurse

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SHOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1708	15	\$ 1.96	\$ 50,401		\$ 50,401
1561	10	1.26	19,598		19,598
1708	12	1.77	35,406		35,406
1864	40	.89	28,358		28,358
1540	10	2.08	32,013		32,013
1750	20	1.39	48,798		48,798
1610	20	1.49	47,928		47,928
1890	62	1.99	228,715		228,715
1467	48	1.05	73,628		73,628
259-273	48	1.57	20,442		20,442
1350	47	1.34	27,291		27,291
790	15	.85	10,022		10,022
1092	20	1.39	30,258		30,258
1462	24	1.17	41,128		41,128

TABLE VII WIN Skills Training Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Buffalo - SUNY Urban Center	271-71-07		Clerk/Typist
Buffalo - Board of Education	271-71-08		Licensed Practical Nurse
Buffalo - Board of Education	271-71-09		Nurse Aide/Orderly
Buffalo - Board of Education	271-71-10		Clerk/Typist
Buffalo - Board of Education	271-71-11		Welder Combination
Buffalo - Board of Education	271-71-12		Auto Mechanic
Buffalo - D'Youville College	271-71-13		Typist (Refresher)
White Plains - Board of Education	281-71-01		Case Aide
New York City - Board of Education	465-7101		Specifics Program
New York City - Board of Education	465-7102		Prevocational
New York City - Merchants and Bankers Business and Secretarial School	465-71-04		Stenographer
New York City - Fashion Institute of Technology	465-71-06		Buyers Assistant
New York City - Board of Education	465-71-07		Meat Cutter

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
794	15	\$.80	\$ 11,155		\$ 11,155
852-1645	96	.99	118,157		118,157
245-273	48	1.60	20,348		20,348
1362	30	1.11	22,590		22,590
1362	45	1.32	27,009		27,009
1506	30	1.22	24,816		24,816
168	15	.95	2,400		2,400
700	30	1.93	40,546		40,546
308-1708	1599	.83	1,362,656		1,362,656
1470	1527	3.23	1,578,052		1,587,052
325-1200	80	1.08	118,600		118,600
120	10	2.21	2,656		2,656
592-616	40	1.59	38,355		38,355
	3956		\$ 4,061,326		

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TABLE VIII WIN Employability Orientation Projects Approved: Fiscal Year 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Utica - Board of Education	221-EO-7071		Employability Orientation
Troy - SUNY Urban Center	213-EO-71		Employability Orientation
Schenectady - Board of Education	212-EO-71		Employability Orientation
Albany - Board of Education	211-EO-71		Employability Orientation
Utica - Board of Education	221-EO-7172		Employability Orientation
Farmingdale - SUNY Agri- cultural and Technical College	261-EO-7071		Employability Orientation
Buffalo - Board of Education	271-EO-7071		Employability Orientation
Jericho - Nassau County BOCES	262-EO-7172		Employability Orientation
Buffalo - Board of Education	271-EO-7172		Employability Orientation
Niagara Falls - Board of Education	272-EO-7102		Employability Orientation
White Plains - Board of Education	281-EO-7071		Employability Orientation
White Plains - Board of Education	281-EO-7172		Employability Orientation
New York City - New York Urban League	465-EO-71		Employability Orientation

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
72-90	338	\$.99	\$ 29,986		\$ 29,986
60	120	1.60	11,484		11,484
60	90	1.13	6,106		6,106
52-60	118	1.50	10,615		10,615
72-90	120	1.46	14,860		14,860
54-60	360	2.01	42,529		42,529
54-60	650	1.33	49,343		49,343
90	700	1.38	86,902		86,902
54-60	600	1.37	46,639		46,639
27.5	300	1.35	22,203		22,203
4284	679	2.38	94,428		94,428
2181	420	2.44	61,533		61,533
130	5760	1.26	942,812		942,812
	10,255		\$ 1,419,440		

TABLE IX WIN High School Equivalency Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Albany - Board of Education	211-GED-71		High School Equivalency
Troy - SUNY Urban Center	213-GED-71		High School Equivalency
Syracuse - Board of Education	241-GED-71		High School Equivalency
Rochester - Board of Education	251-GED-71		High School Equivalency
Patchogue - Suffolk #2 BOCES	261-2-GED-71		High School Equivalency
Lindenhurst - Suffolk #3 BOCES	261-GED-71		High School Equivalency
Jericho - Nassau County BOCES	262-GED-7071		High School Equivalency
Buffalo - Board of Education	271-GED-7071		High School Equivalency
Niagara Falls - Board of Education	272-GED-71		High School Equivalency
White Plains - Board of Education	281-GED-71		High School Equivalency
New Rochelle - Board of Education	281-3-GED-71		High School Equivalency
New York City - Board of Education	465-GED-71		High School Equivalency

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
300	45	\$ 1.07	\$ 14,496		\$ 14,496
300	35	1.82	22,335		22,335
400	122	1.16	35,299		35,299
1352	79	1.28	34,098		34,098
675	45	1.52	21,819		21,819
1464	110	2.04	49,878		49,878
234	200	1.88	90,113		90,113
300	300	1.30	117,264		117,264
720	98	.63	12,183		12,183
1210	138	1.56	64,828		64,828
920	39	2.21	18,525		18,525
684	2400	1.32	698,489		698,489
	3611		\$1,179,327		

TABLE X WIN Adult Basic Education Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Albany - Board of Education	211-ABE-71		Adult Basic Education
Syracuse - Board of Education	241-ABE-71		Adult Basic Education
Schenectady - Board of Education	212-ABE-71		Adult Basic Education
Rochester - Board of Education	251-ABE-71		Adult Basic Education
Troy - SUNY Urban Center	213-ABE-71		Adult Basic Education
Patchogue - Suffolk #2 BOCES	261-2-ABE-71		Adult Basic Education
Lindenhurst - Suffolk #3 BOCES	261-ABE-71		Adult Basic Education
Jericho - Nassau County BOCES	262-ABE-7071		Adult Basic Education
Buffalo - Board of Education	271-ABE-7071		Adult Basic Education
Niagara Falls - Board of Education	272-ABE-71		Adult Basic Education
White Plains - Board of Education	281-1-ABE-71		Adult Basic Education
New Rochelle - Board of Education	281-3-ABE-71		Adult Basic Education
Yonkers - Board of Education	281-2-ABE-71		Adult Basic Education
New York City - Board of Education	465-ABE-71		Adult Basic Education

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
400	66	\$ 1.06	\$ 28,092		\$ 28,092
500	131	.85	39,101		39,101
400	60	.81	19,460		19,460
1352	200	1.25	66,639		66,639
300	54	1.59	31,037		31,037
738	36	.91	17,746		17,746
210	35	1.54	27,590		27,590
288	250	1.65	123,554		123,554
300	396	1.05	124,338		124,338
720	171	.81	27,602		27,602
890	204	1.33	255,986		255,986
940	63	1.50	19,367		19,367
930	86	1.33	56,985		56,985
684	4800	.88	1,709,590		1,709,590
	6552		\$ 2,547,087		

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TABLE XI SMTA Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
New York City - Board of Education	991502	5136	Patrolman, Government Service
New York City - Board of Education	990598	5133	Structural Steel Worker (Part-time)
Elmira - Schuyler, Chemung, Tioga County BOCES	991503	6740	Machine Set Up Operator
Mineola - Rehabilitation Institute	991504	5826	Electrical Assembler, Bookkeeper, Stenographer, Stock Clerk
Yonkers - Board of Education	991505	5903	Licensed Practical Nurse
Mount Vernon - Board of Education	991506	5916	Licensed Practical Nurse
New York City - Roberts Technical & Trade School	991507	5196	Automotive
New York City - Harlem Teams for Self Help	991508	5197	Prevocational Adjustment
New York City - Delehanty Institute	991509	5194	TV Service and Repairman
Utica - Board of Education	991511	7346	Licensed Practical Nurse
Syracuse - Board of Education	991512	5433	Licensed Practical Nurse
Yorktown Heights - West- chester County BOCES	991514	5917	Licensed Practical Nurse
New York City - Board of Education	991516	5187	Licensed Practical Nurse
Newburgh - Board of Education	991517	6260	Licensed Practical Nurse

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DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1484	200	\$ 1.55	\$ 462,167	\$ 427,360	\$ 889,527
452	40	4.60	83,260	4,800	88,060
826-854	30	1.42	35,926	36,600	72,526
448-455	50	2.23	50,750	32,110	82,860
1540	30	1.22	45,075	72,281	117,356
1596	30	1.28	49,081	82,700	131,781
560-1393	80	1.13	100,249	121,210	221,459
656	250	1.40	229,790	150,608	380,398
1489-1526	125	1.10	208,750	294,300	503,050
1561	24	1.28	47,995	55,584	103,579
1358	35	1.06	50,612	79,552	130,164
1400	21	1.13	33,349	45,365	78,714
1645	144	1.74	411,067	380,205	791,272
1491	21	1.31	41,149	54,802	95,951

TABLE XI SMTA Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Troy - Rensselaer County BOCES	991518	6266	Licensed Practical Nurse
Dunkirk - Chautauqua County BOCES	991519	5624	Licensed Practical Nurse
Bayshore - Commercial Driver Training, Incorporated	991520	5847	Tractor Trailer Truck Driver
Middletown - Orange County BOCES	991521	6267	Licensed Practical Nurse
Utica - Board of Education	991522	7348	Basic Education for Spanish Speaking Persons
New York City - Harlem Teams for Self Help	991523	7101	Prevocational Adjustment
Hempstead - Nassau County VEEB	991524	5848	Refrigeration Mechanic/Air Conditioning Mechanic
Mineola - Nassau County VEEB	991525	5843	Basic Education for Spanish Speaking Persons
New York City - YMCA (CHOICE)	991526	7049	Various Occupations
New York City - YMCA (CHOICE)	991527	7050	Prevocational and Basic Education
Mineola - Nassau County VEEB	991528	5849	Licensed Practical Nurse
Syracuse - Board of Education	991529	5434	Basic Education
Riverhead - Suffolk #1 BOCES	991530	5839	Basic Education and Employability Orientation
Spring Valley - Rockland County BOCES	991531	5918	Licensed Practical Nurse

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1362	24	\$ 1.29	\$ 42,134	\$ 67,584	\$ 109,718
1498	24	1.12	40,558	65,780	106,338
120	40	5.79	27,800	6,276	34,076
1595	24	.98	37,889	68,542	106,431
1344	75	.98	18,315	43,441	61,756
656	250	1.35	221,031	180,715	401,746
1200	20	1.94	46,393	37,440	83,833
903	30	1.27	26,697	34,560	61,257
750-1050	240	1.11	280,200	392,832	673,032
Continuous Intake	300	2.89	364,830	200,880	565,710
1820	20	1.61	58,656	63,504	122,160
840	40	.67	11,334	36,864	48,198
1512	60	1.40	43,130	55,072	98,202
1505	24	1.62	58,819	61,410	120,229

TABLE XI SMTA Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Hornell - Steuben County BOCES	991533	6743	Licensed Practical Nurse
Corning - Steuben County BOCES	991534	6743	Licensed Practical Nurse
Syracuse - Board of Education	991535	5437	Nurse Aide/Orderly
Kingston - New Paltz BOCES	991536	6269	Licensed Practical Nurse
Poughkeepsie - Board of Education	991537	5275	Licensed Practical Nurse
Newburgh - Board of Education	991538	6281	Auto Mechanic
Mineola - Nassau County VEEB	991539	5850	Clerk/Typist (With Basics)
Kingston - Board of Education	991541	6280	Stenographer (With Basics)
Buffalo - Board of Education	991542	5648	Licensed Practical Nurse
Mineola - Nassau County VEEB	991543	5851	TV Service and Repairman
New Rochelle - Board of Education	991544	5904	Licensed Practical Nurse
New York City - Harlem Teams for Self Help	991545	7198	Prevocational Adjustment
Amsterdam - Board of Education	991546	7372	Tractor Trailer Truck Driver
Johnstown - Hamilton, Fulton, Montgomery County BOCES	991547	7373	Licensed Practical Nurse
Monticello - Board of Education	991548	6797	Licensed Practical Nurse

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DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
1435	24	\$ 1.00	\$ 34,810	\$ 52,460	\$ 87,270
1435	24	.85	29,458	62,436	91,894
301-308	60	1.04	18,891	30,096	48,987
1750	24	.71	30,062	76,956	107,018
1505	24	1.56	56,496	60,720	117,216
888	15	2.11	28,598	26,598	55,196
1113	20	1.43	31,813	38,610	70,423
1155	20	.80	18,648	40,392	59,040
1442-1855	48	1.12	88,111	135,252	223,363
1533	20	1.64	49,759	54,280	104,039
1575	24	1.50	56,769	62,134	118,903
664	250	1.87	309,972	204,000	513,972
312	24	2.45	18,829	11,616	30,445
1505	24	1.28	46,053	65,340	111,393
1505	24	1.24	44,575	66,424	110,999

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TABLE XI SMTA Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-I NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Utica - Mohawk Airlines	991551	5649	Airplane Stewardess/Reservation Agent
Dix Hills - Suffolk #3 BOCES, Fitzgeralds Driving School	991553	5852	Auto Body Repairman
Greenvale - C. W. Post Graduate School	991554	5867	Secondary School Teacher (Mathematics and Science)
Syracuse - Board of Education	991555	5438	Tractor Trailer Truck Driver
New York City - Roberts Technical and Trade School	991556	7019	Ornamental Iron Worker
Patchogue - Suffolk #2 BOCES	991557	5844	Basic Education and Employability Orientation
Riverhead - Suffolk #1 BOCES	991558	5857	Auto Mechanic
Utica - Board of Education	991559	7395	Electrical Mechanic
Mexico - Oswego County BOCES	991560	5409	Licensed Practical Nurse
Rochester - Board of Education	991561	5590	Basic Education for Spanish Speaking Persons
Buffalo - Board of Education	991562	5659	Nurse Aide/Orderly
Williamson - Wayne County BOCES	991563	5576	Licensed Practical Nurse
North Tonawanda - Board of Education	991564	5657	Licensed Practical Nurse
Albany - Board of Education	991565	6279	Basic Education for Spanish Speaking Persons

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
240	30	\$ 2.33	\$ 16,800	\$ 15,564	\$ 32,364
686-786	15	2.405	25,501	18,080	43,581
919.8	30	1.61	40,610	24,690	65,300
320	40	2.16	27,705	18,144	45,849
456	40	3.89	70,954	10,200	81,154
980	30	1.385	23,279	27,856	51,135
1491	15	1.73	38,683	39,028	77,711
1456	15	1.14	24,882	31,464	56,346
1330	30	1.36	54,201	70,848	125,049
1750	50	.91	39,645	67,184	106,829
277-300	72	1.70	35,545	28,400	63,945
1515	16	1.36	32,859	39,130	71,989
1645	24	1.42	35,737	72,012	127,749
756	40	1.23	18,721	28,548	47,269

TABLE XI SMTA Projects Approved: Fiscal 1971

COMMUNITY AND TRAINING AGENCY	PROJECT NUMBER	MT-1 NUMBER	COURSE
			OCCUPATIONAL OR COURSE TITLE
Buffalo - Board of Education	991566	5669	Clerk/Typist
Medina - Orleans, Niagara County BOCES	991567	5568	Licensed Practical Nurse
Rochester - Board of Education	991568	5578	Civil Draftsman
Albany - Inner City Driving School	991569	6278	Tractor Trailer Truck Driver
Rochester - Board of Education	991570	5577	Auto Body Repairman
Dunkirk - Chautauqua County BOCES	991571	5679	Auto Mechanic
Groton - Tompkins Cortland Community College	991572	6796	Clerk/Typist, Stenographer
Saratoga - Warren County BOCES	991573	6277	Licensed Practical Nurse
Plattsburgh - Clinton County BOCES	991574	7374	Tractor Trailer Truck Driver

DATA		COST DATA			
COURSE LENGTH (HOURS PER TRAINEE)	NUMBER OF SLOTS	(A) PER TRAINEE HOUR	(B) EDUCATION TOTAL	(C) LABOR TOTAL	(D) PROJECT TOTAL (B & C)
728-744	30	\$ 1.09	\$ 24,159	\$ 28,400	\$ 52,559
1554	24	1.67	62,192	64,416	126,608
1392	15	.90	18,883	27,432	46,315
343	20	1.6763	11,500	13,440	24,940
976	15	2.06	30,194	18,050	48,244
896-904	30	1.36	36,676	31,440	68,116
1984	30	.95	37,767	44,018	81,785
1505	24	1.31	47,278	62,192	109,470
312	24	1.68	12,606	12,884	25,490
	<u>3535</u>		<u>\$ 4,776,227</u>	<u>\$ 4,933,111</u>	<u>\$ 9,709,338</u>

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	Albany Adult Basic Education Center	Basic Education	25	13	325	2	-0-	-0-
		Basic Education	25	16	400	1	-0-	-0-
		Basic Education	25	17	425	1	-0-	-0-
		Basic Education	25	24	600	3	-0-	-0-
		Basic Education	25	25	625	5	-0-	-0-
		Basic Education	25	26	650	11	-0-	-0-
		Basic Education	30	23	666	1	-0-	-0-
		Basic Education	30	24	696	1	-0-	-0-
		Basic Education	30	26	774	1	-0-	-0-
		Basic Education	25	32	800	3	-0-	-0-
		Basic Education	30	31	876	1	-0-	-0-
		Basic Education	30	31	906	1	-0-	-0-
		Basic Education	30	33	966	1	-0-	-0-
		Basic Education	25	40	1000	2	-0-	-0-
		Basic Education	25	48	1200	1	-0-	-0-

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	Albany Adult Basic Education Center	Basic Education	25	50	1250	1	-0-	-0-
		Basic Education	25	52	1300	1	-0-	-0-
		Basic Education	30	47	1410	1	-0-	-0-
Utica	Adult Basic Education Center	Basic Education	25	25	625	5	-0-	-0-
		Dental Assistant	25	16	400	4	\$ 625.00	\$ 2,500.00
		Medical Lab. Assistant	32	47	1500	1	1,480.00	1,480.00
Jamaica	Allen School of Physicians Aides	Medical Lab. Assistant	32	47	1500	7	1,580.00	11,060.00
		Medical Office Assistant	25	24	600	1	950.00	950.00
		Accountant, Machine	25	34	850	1	1,075.00	1,075.00
Albany	Albany Business College	Administration and Accounting	25	34	850	1	1,120.00	1,120.00
		Bookkeeper	25	34	850	1	995.00	995.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	Albany Business College	Clerk-Typist	25	34	850	1	\$ 1,075.00	\$ 1,075.00
		Data Processing	25	34	850	1	1,220.00	1,220.00
		Executive Secretary	25	34	850	1	995.00	995.00
		Executive Secretary	25	34	850	1	1,075.00	1,075.00
		Executive Secretary	25	34	850	1	1,080.00	1,080.00
		Professional Sales and Business Administration	25	34	850	1	1,080.00	1,080.00
Rochester	American Barber School	Barber	40	25	1000	1	700.00	700.00
		Mechanical Draftsman	25	40	1000	3	1,195.38	3,587.64

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	American School of Drafting and Teletronics School System	Electronics Mechanic	30	47	1400	16	\$ 1,425.00	\$ 22,800.00
		Mechanical Draftsman	25	40	1000	12	1,195.88	14,350.56
New York	Announcer Training Studios	Radio Announcer	30	26	787	1	1,385.00	1,385.00
		Radio Announcer	30	26	787	1	1,485.00	1,485.00
		Radio Telephone Operator	25	24	580	1	860.00	860.00
Buffalo	Anthony Driving School	Tractor-Trailer	30	2	60	1	600.00	600.00
		Tractor-Trailer	30	2	60	16	615.00	9,840.00
		Tractor-Trailer	25	4	100	30	695.00	20,850.00
New York	Apex School of Beauty Culture	Cosmetologist	37	27	1000	1	600.00	600.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York	Apex Technical School	Refrigeration Mechanic	25	20	500	8	\$ 1,660.00	\$ 13,280.00
		Refrigeration Mechanic	25	20	500	1	1,575.00	1,575.00
Hudson Falls	Argyle Occupational Center (BOCES-Washington, Warren & Hamilton Counties)	Cook	25	36	900	1	800.00	800.00
		Data Processing	25	10	250	1	175.00	175.00
		Data Processing	25	36	900	2	700.00	1,400.00
		Data Processing, Computer Programmer	25	36	900	1	700.00	700.00
		Electronics	25	36	900	1	1,200.00	1,200.00
New York	Atlas Barber School, Inc.	Machine Shop Operator	25	36	900	1	800.00	800.00
		Barber	40	25	1000	1	938.00	938.00
Syracuse	Beaux Art School of Beauty Culture	Cosmetologist	40	25	1000	1	660.00	660.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Levittown	Brittany Beauty Center	Cosmetologist	30	33	1000	2	\$ 900.00	\$ 1,800.00
Bronx	Bronx Profes- sional Driving School	Tractor-Trailer	35	3	125	1	1,185.00	1,185.00
Brooklyn 133	Brooklyn YMCA Trade School	Machinist	30	26	800	2	820.00	1,640.00
		Refrigeration Mechanic	30	10	300	2	465.00	930.00
Rockville Center	Browne's Business School	Accounting	25	36	900	1	1,230.00	1,230.00
		Clerk-Typist	25	18	450	3	555.00	1,665.00
Bayshore	Browne's Business School	Clerk-Typist	25	26	650	1	828.00	828.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Bryant and Stratton Business Institute	Banking	25	25	625	1	\$ 793.75	\$ 793.75
		Banking	25	40	1000	1	1,270.00	1,270.00
		Business Office Accounting	25	50	1250	5	1,505.00	7,525.00
		Business Office Accounting	25	50	1250	12	1,555.00	18,660.00
		Business Office Accounting	25	50	1250	1	1,535.00	1,535.00
		Business Office Accounting	25	50	1250	1	1,580.00	1,580.00
		*Clerk-Typist	25	40	1000	1	-0-	-0-
		*Clerk-Typist	25	40	1000	12	1,225.00	14,700.00
		Clerk-Typist	25	40	1000	2	1,255.00	2,510.00
		Clerk-Typist	25	40	1000	1	1,365.00	1,365.00
		*Tuition sponsored by New York State Division of Vocational Rehabilitation						

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Bryant and Stratton Business Institute	Data Processing	25	40	1000	1	\$1,217.00	\$ 1,217.00
		Data Processing and Computer Programmer	25	20	500	2	1,175.00	2,350.00
		Data Processing and Computer Programming Intensive	25	20	500	4	1,230.00	4,920.00
		Data Processing/Unit Record Equipment	25	40	1000	2	1,540.00	3,080.00
		Dental Assistant	25	30	750	1	1,260.00	1,260.00
		Dental Assistant	25	30	750	2	1,310.60	2,621.20
		Fashion Coordinator	25	50	1250	1	1,510.00	1,510.00
		Fashion Coordinator	25	50	1250	1	1,610.00	1,610.00
		General Office Clerk	25	40	1000	1	1,235.00	1,235.00
		General Office Clerk	25	40	1000	2	1,255.00	2,510.00
		Legal Secretary	25	50	1250	6	1,495.00	8,970.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Bryant and Stratton Business Institute	Legal Secretary	25	50	1250	1	\$1,565.00	\$ 1,565.00
		Legal Secretary	25	50	1250	1	1,590.00	1,590.00
		Legal Secretarial II	25	40	1000	1	1,210.00	1,210.00
		Medical Secretary I	25	50	1250	5	1,495.00	7,475.00
		Medical Secretary II	25	40	1000	1	1,210.00	1,210.00
		Medical Secretary III	25	30	750	3	967.00	2,901.00
		Receptionist	25	20	500	2	670.00	1,340.00
		Receptionist	25	30	750	1	935.00	935.00
		Receptionist	25	30	750	1	950.00	950.00
		Receptionist-Steno	25	30	750	1	912.00	912.00
		Receptionist-Steno	25	30	750	3	952.00	2,856.00
		Retail Marketing	25	40	1000	2	1,345.00	2,690.00
		Retail Marketing	25	50	1250	1	1,530.00	1,530.00
		Secretary I	25	40	1000	1	1,225.00	1,225.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Bryant and Stratton Business Institute	Secretary, Adm.	25	50	1250	4	\$1,495.00	\$ 5,980.00
		Secretary, Adm.	25	50	1250	1	1,505.00	1,505.00
		Secretary, Adm.	25	50	1250	2	1,525.00	3,050.00
		Secretary, Adm.	25	50	1250	1	1,550.00	1,550.00
		Stenographer	25	30	750	1	962.00	962.00
		Stenographer	25	30	750	1	935.00	935.00
		Stenographer	25	40	1000	3	1,225.00	3,675.00
		Travel Transportation Adm.	25	40	1000	2	1,325.00	2,650.00
		Travel Transportation Adm.	25	40	1000	2	1,340.00	2,680.00
Syracuse	Careerco School for Para- professionals	Dental Assistant	30	13	400	4	1,054.00	4,216.00
Syracuse	Carey's Truck Driver School	Tractor-Trailer	30	4	120	2	695.00	1,390.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	Central City Business Institute	Medical Secretary	29	46	1334	3	\$1,200.00	\$ 3,600.00
		Standard Secretary	25	37	936	1	1,425.00	1,425.00
		Medical Secretary	25	40	1024	1	1,440.00	1,440.00
Liverpool 138	Central New York Truck Driving School	Tractor-Trailer	40	6	240	3	795.00	2,385.00
Syracuse	Central Technical High School	*Licensed Practical Nurse	40	38	1500	2	-0-	-0-
		Licensed Practical Nurse	40	33	1358	2	848.00	1,696.00
		Licensed Practical Nurse	40	33	1358	3	1,248.00	3,744.00
		*Tuition paid by New York State Division of Vocational Rehabilitation						

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Watertown	Chrisshelle School of Cosmetology	Cosmetologist	35	28	1000	5	\$ 562.25	\$ 2,811.25
Farmingdale, L. I.	Commercial Driver Training	Tractor-Trailer	40	3	120	27	695.00	18,765.00
Glen Cove	Community Hospital at Glen Cove School of Practical Nursing	Licensed Practical Nurse	35	50	1750	1	750.00	750.00
		Licensed Practical Nurse	35	52	1858	1	625.00	625.00
Utica	Computer and Business Machine School	Keypunch Operator	32	17	538	1	920.00	920.00
		Data Processing	30	11	305	1	1,225.00	1,225.00
Rochester	Continental School of Beauty Culture	Cosmetologist	35	7	250	1	275.00	275.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	Continental School of Beauty Culture	Cosmetologist	35	8	300	1	\$ 327.00	\$ 327.00
		Cosmetologist	35	17	580	1	478.20	478.20
		Cosmetologist	35	29	1000	2	700.00	1,400.00
Buffalo	Continental School of Beauty Culture	Cosmetologist	35	29	1000	2	695.00	1,390.00
		Computer Technology	25	40	1000	1	2,700.00	2,700.00
		Computer Technology	25	40	1000	2	2 750.00	5,500.00
Syracuse	Control Data Institute	Business Programmer	25	27	675	3	1,995.00	5,985.00
		Business Programmer	25	27	675	5	1,995.00	9,975.00

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	Cybernetics Institute	Computer Science	25	24	600	1	\$1,875.00	\$ 1,875.00
Greenvale	C. W. Post College, Long Island University	Education Pedagogy				1	3 Credits	240.00
Greenvale	C. W. Post College, Long Island University	Education Pedagogy				1	6 Credits	450.00
Greenvale	C.W. Post College, Hauppauge Ex- tension Center	Education Pedagogy				1	9 Credits	695.00
Greenvale	C. W. Post College, Long Island University	Education Pedagogy				1	12 Credits	875.00
Greenvale	C. W. Post College, Long Island University	Education Pedagogy				1	12 Credits 6 Credits Total	875.00 480.00 1,355.00

TABLE XII

MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Greenvale	C. W. Post College, Long Island University	Education Pedagogy		SUMMER	---	1	12 Credits \$	875.00
				FALL	---		6 Credits	480.00
				Total			1,355.00	
Jamaica	DeFran's Beauty School	Cosmetologist	35	28	1000	1	\$ 984.00	984.00
New York City	Delehanty Institute	Arch. Draftsman	27	37	1000	2	1,010.00	2,020.00
		Auto Mechanics	30	30	900	6	1,040.00	6,240.00
		TV Service & Repairman	30	50	1500	4	1,600.00	6,400.00
Flushing	Documation Computer Institute Inc.	Computer Operations	30	8	250	1	950.00	950.00
Brooklyn	Driver Training Institute	Tractor-Trailer	30/40	5	125	1	885.00	885.00
		Tractor-Trailer	30/40	5	155	1	1,335.00	1,335.00

TABLE XII
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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Schodack Landing	East Coast School	Tractor-Trailer	25	3	80	12	\$ 550.00	\$ 6,600.00
		Tractor-Trailer	25	3	80	5	650.00	3,250.00
New York	Eastern School for Physicians Aides	Medical Assistant	30	44	1320	6	1,760.00	10,560.00
		Medical Lab. Assistant	32	47	1500	7	2,190.00	15,330.00
Oneonta	Edward's School of Beauty Culture	Cosmetologist	40	25	1000	3	575.00	1,725.00
		Cosmetologist	40	25	1000	1	645.00	645.00
New York City	Electronic Computer Pro- gramming Institute	Business Programmer	30	23	690	1	1,695.00	1,695.00
		Business Programmer	30	23	690	2	1,795.00	3,590.00

TABLE XII
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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Elmira	Elmira Business Institute	Key punch Operator	25	40	1000	2	\$1,475.00	\$ 2,950.00
		Secretary	30	20	500	1	687.50	687.50
		Secretary	25	40	1000	3	1,375.00	4,125.00
Schenectady	Europa School of Cosmetology	Cosmetologist	35	29	1000	1	595.00	595.00
		Cosmetologist	35	29	1000	1	745.00	745.00
Hicksville	Grumann Data Systems Inst.	Programmer	30	12	360	1	1,400.00	1,400.00
Brooklyn	Heffley & Browne Secretarial School	Stenographer	25	40	1000	2	940.00	1,880.00
Schenectady	Hudson Valley Urban Center	Clerk-Typist	35	33	1175	1	-0-	-0-

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Hempstead	Hofstra University	Secondary School Teacher	12	19	11	1	\$ 928.00	\$ 928.00
New York City	Interboro Institute	Accounting	25	44	1100	1	1,693.00	1,693.00
		Medical Secretary	25	45	1130	2	1,693.00	3,386.00
Babylon	Inter-County Barber School	Barber	40	25	1000	1	948.00	948.00
Olean	International School of Beauty	Cosmetologist	35	29	1000	2	725.00	1,450.00
Amityville	Island Drafting School	Arch. Draftsman	30	33	1000	2	1,135.00	2,270.00
		Elecs. Draftsman	30	33	1000	1	1,150.00	1,150.00
		Mech. Draftsman	40	25	1000	2	1,105.00	2,210.00
Jamestown	Jamestown Business College	Accountant	25	40	1000	2	1,335.00	2,670.00
		Medical Secretary	25	40	1000	2	1,335.00	2,670.00

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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Plattsburgh	John W. Harrold Educational Center	Household Appliance Repair.	35	31	1080	1	\$1,000.00	\$ 1,000.00
		Licensed Practical Nurse	35	40	1400	2	1,000.00	2,000.00
Hicksville	Kay Laure School of Beauty Culture	Cosmetologist	40	7	300	1	157.00	157.00
		Cosmetologist	30	13	390	1	195.10	195.10
		Cosmetologist	30	33	1000	1	630.00	630.00
Niagara Falls	Kelley Institute	Clerk-Typist	25	40	1000	8	1,500.00	12,000.00
New York City	Kerpel School of Dental Technology	Dental Lab. Technician	25	44	1100	1	1,400.00	1,400.00
		Dental Lab. Technician	25	45	1125	1	1,456.00	1,456.00
Hempstead	Mandl School	Medical Assistant	30	40	1200	7	1,563.00	10,941.00

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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Manhattan Medical Dental Assistant School	Dental Assistant	25	12	300	1	\$ 520.00	\$ 520.00
		Medical Lab. Assistant	35	43	1500	7	1,785.00	12,495.00
New York City	Manhattan School of Printing	Stripper	30	7	200	1	660.00	660.00
		Line & Half Tone Photography	30	10	300	1	760.00	760.00
		Line & Half Tone Photography	30	17	500	1	1,420.00	1,420.00
		Offset Pressman	30	11	320	3	1,060.00	3,180.00
		Offset Pressman	30	31	925	5	2,160.00	10,800.00
		Silk Screen Printer	30	10	275	1	916.00	916.00

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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Manhattan Technical Inst.	Arch. Draftsman	30	39	1150	1	\$ 981.00	\$ 981.00
		Arch. Draftsman	30	40	1150	3	999.00	2,997.00
		Mech. Draftsman	30	40	1150	1	993.00	993.00
		Mathematics, Basic	30	14	420	1	376.00	376.00
		Technical Illustrator	40	25	1000	1	867.00	867.00
Albany	Manpower Training Center	Licensed Practical Nurse	35	51	1772	1	-0-	-0-
		Auto Mechanic	40	19	760	1	-0-	-0-
Buffalo	Manpower Training Center	Auto Body Repair (Metal)	40	19	760	1	-0-	-0-
		Auto Body Repairman	40	20	800	1	-0-	-0-
		Nurse Aide	37	9	300	2	-0-	-0-
		Nurse Aide/Orderly	40	8	320	1	-0-	-0-

TABLE XII
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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Manpower Training Center	Weider, Combination	40	17	664	1	-0-	-0-
		Weider, Combination	40	19	760	1	-0-	-0-
Cambridge	Mary McClellan Hospital	Licensed Practical Nurse	37	38	1400	1	\$ 600.00	\$ 600.00
Bayshore	Marcel Haigy's School of Beauty	Cosmetologist	35	29	1000	1	635.00	635.00
Niagara Falls	Masters Driving School	Tractor-Trailer	45	2	90	13	600.00	7,800.00
New York City	Merchants and Bankers	Clerk-Typist	25	27	650	2	720.00	1,440.00
Middletown	Middletown Beauty School	Cosmetologist	35	29	1000	5	900.00	4,500.00

TABLE XII
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INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Midtown School of Business	Bookkeeper	25	52	1300	3	\$1,481.00	\$ 4,443.00
		Bookkeeper/Accountant	30	52	1560	2	2,001.00	4,002.00
		Clerk-Typist	25	26	650	2	753.00	1,506.00
		Clerk-Typist	30	26	780	2	1,013.00	2,026.00
		Clerk-Stenographer	25	39	975	1	1,117.00	1,117.00
		Secretary	25	52	1300	5	1,481.00	7,405.00
		Stenographer	30	39	1170	1	1,507.00	1,507.00
		Secretarial/Basic Education	30	52	1500	1	2,001.00	2,001.00
		Combination Welder #1	35	9	300	3	683.20	2,049.60
		Combination Welder #1	35	10	350	2	735.70	1,471.40
Schenectady	Modern Welding School	Combination Welder #5	35	14	476	4	1,126.85	4,507.40
		Combination Welder #5	35	14	476	7	1,179.35	8,255.45
		Combination Welder #6	35	12	420	30	897.80	26,934.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Utica	Mohawk Airlines Career School	Aeroplane Stewardess	40	6	240	8	\$ 560.00	\$ 4,480.00
Rome	Mohawk Hair- styling and Beauty Culture	Cosmetologist	40	25	1000	2	735.00	1,470.00
Utica	Mohawk Hair- styling and Beauty Culture	Cosmetologist	40	26	1000	1	675.00	675.00
		Cosmetologist	40	26	1000	1	735.00	735.00
Bronx	Monroe Business Institute (29E. Fordham Rd.)	Bookkeeper	30	21	650	1	897.50	897.50
		Bookkeeper	25	26	650	2	772.50	1,545.00
		Jr. Accounting and Business Machines	25	43	1075	2	1,218.75	2,437.50
		Jr. Accounting and Business Machines	30	38	1125	1	1,343.75	1,343.75
		Clerk-Typist	25	26	650	2	852.58	1,705.16

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Bronx	Monroe Business Institute (29E Fordham Rd.)	Clerk-Typist	30	26	780	5	\$1,112.58	\$ 5,562.90
		Keypunch & Electric Type- writing w/Office Procedures	25	28	650	2	907.44	1,814.88
		Medical Secretary	25	52	1300	3	1,505.00	4,515.00
		Medical Secretary	35	45	1560	1	2,025.00	2,025.00
		Secretarial Course	30	43	1290	1	1,648.75	1,648.75
Bronx	Monroe Business Institute (115E. Fordham Rd.)	Business Programmer	25	43	1075	1	1,458.75	1,458.75
Bronx	Monroe Business Institute (190 Boston Rd.)	Accountant	25	52	1300	1	1,480.00	1,480.00
		Bookkeeper	25	26	650	4	772.50	3,090.00
		Bookkeeper	25	43	1075	2	1,218.75	2,437.50

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Bronx	Monroe Business Institute (1930 Boston Rd.)	Bookkeeper	30	43	1290	1	\$1,648.75	\$ 1,648.75
		Record Keeping #113	25	52	1300	1	1,480.00	1,480.00
		Typewriting/Switchboard w/ Office Procedures.	25	26	650	5	852.58	4,262.90
		Typewriting/Switchboard w/ Office Procedures	30	26	780	3	1,112.58	3,337.74
		Secretary, Medical	25	52	1300	2	1,505.00	3,010.00
		Secretary, Medical w/Basic Education	30	52	1560	1	2,025.00	2,025.00
		Secretary	25	43	1075	7	1,218.75	8,531.25
		Secretary w/Basic Education	30	43	1290	3	1,648.75	4,946.25
		Meat Cutter	42	8	336	8	545.00	4,360.00
Toledo, Ohio	National School of Meat Cutting							

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	New York Adult Training Center/ Board of Education of the City of New York	Machinist Refrigeration Mechanic	30 30	40 52	1200 1500	1 1	\$1,584.00 2,475.00	\$ 1,584.00 2,475.00
Olean	New Penn Beauty School	Cosmetologist	40	25	1000	3	650.00	1,950.00
New York City	New York Hotel and Motel	Hotel Manager	25	16	400	1	595.00	595.00
New York City	New York Inst. of Dietetics	Manager, Catering	25	15	375	2	707.00	1,414.00
New York City	New York Inst. of Photography	Photographer Photographer, Commercial Photographer, Commercial	35 35 35	14 21 35	490 735 1225	1 1 11	1,035.00 1,520.00 2,500.00	1,035.00 1,520.00 27,500.00

TABLE X-1
NOTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	New York School of Floral Design- ing	Floral Designer	25	3	75		\$ 450.00	\$ 450.00
Syracuse	New York State Barber School, Inc.	Barbering	40	25	1000	2	415.00	830.00
Malone	North Country Community College	Licensed Practical Nurse	40	38	1505	8	653.00	5,224.00
Fleettsville, Penn.	Northeastern Training Inst., Inc.	Tractor-Trailer	40	4	160	1	695.00	695.00
		Tractor-Trailer	40	4	160	1	795.00	795.00
		Tractor-Trailer	40	5	200	1	895.00	895.00
		Tractor-Trailer	40	5	200	2	995.00	1,990.00
		Tractor-Trailer	40	10	400	3	1,990.00	5,970.00
Mexico	Oswego County BOCES	Licensed Practical Nurse	35	36	1253	2	590.00	1,180.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Oneonta	Otsego Area School of Practi- cal Nursing	Licensed Practical Nurse	35	24	819	1	-0- Tuition previously paid by student	-0-
		Licensed Practical Nurse	35	52	1638	5	\$ 650.00	\$ 3,250.00
		Clerk-Typist	25	36	900	1	550.00	550.00
Plattsburgh	Our Lady of Victory Secre- tarial School	Clerk-Typist	25	36	900	4	600.00	2,400.00
		Stenographer	25	36	900	1	600.00	600.00
		Cosmetologist	35	29	1000	5	900.00	4,500.00
Hempstead	Queens Beauty Institute	Electronics Mechanic	25	45	1120	2	1,667.00	3,334.00
		Radio/TV, Electronics Servicing Program	25	34	840	4	1,319.00	5,276.00
		TV Service & Repairman	25	45	1120	1	1,751.00	1,751.00
New York City	RCA Institute	TV Service & Repairman	25	45	1120	1	1,774.00	1,774.00
		TV Service & Repairman	25	34	840	11	1,342.00	14,762.00

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Rochester	Revere Tractor- Trailer Training, Inc.	Tractor-Trailer	40	34	160	29	\$ 695.00	\$ 20,155.00
Kingston	Richard I School of Beauty Culture	Cosmetologist	35	34	1000	2	750.00	1,500.00
Binghamton	Ridley-Lowell School of Business	Accounting Clerk	25	48	1200	1	1,260.00	1,260.00
		Clerk-Typist	25	40	1000	1	1,050.00	1,050.00
		Stenographer	25	40	1000	2	1,050.00	2,100.00
		Standard Secretary	25	48	1200	8	1,260.00	10,080.00
Buffalo	Roberts Barber School	Barber	35	26	880	1	440.00	440.00
		Barber	35	29	1000	2	550.00	1,100.00

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Roberts School of Beauty Culture	Cosmetologist	35	29	1000	1	\$ 765.00	\$ 765.00
		Cosmetologist	35	29	1000	2	800.00	1,600.00
		Auto Body Repairman	30	34	1000	6	1,571.77	9,430.62
New York City	Roberts Tech- nical and Trade School	Auto Mechanic	30	33	975	8	1,326.19	10,609.52
		Auto Mechanic	30	34	1000	1	1,358.52	1,358.52
		Diesel Mechanic	30	31	912	3	1,225.99	3,677.97
		Furniture Upholster	30	34	975	1	1,191.28	1,191.28
		Welder. Combination	30	25	750	2	1,803.13	3,606.26
Rochester	Rochester School of Practical Nursing	Licensed Practical Nurse	35	46	1600	2	270.00	540.00
		Licensed Practical Nurse	35	46	1600	3	368.05	1,104.15

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTP. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Ogdensburg	Roethel's Ogdensburg School of Bus- iness	Secretary	25	44	1000	3	\$ 820.00	\$ 2,460.00
Schenectady	Royal Barber & Beauty School	Barber	40	25	1000	1	595.00	595.00
New York City	Sadie Brown's Collegiate Inst.	Bookkeeping II	25	40	1000	3	1,275.00	3,825.00
		Bookkeeping/Jr. Clerical	25	40	1000	7	1,275.00	8,925.00
		Secretary	25	40	1000	19	1,275.00	24,225.00
		Touch Typing	25	16	400	9	400.00	3,600.00
Schenectady	Schenectady COOP Program in Practical Nursing	Licensed Practical Nurse	35	14	490	1	212.80	212.80
		Licensed Practical Nurse	35	46	1625	3	-0- No Charge	-0- Resident
		Licensed Practical Nurse	35	46	1625	6	750.00	4,500.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Nyack	School for Health Technology Studies	Medical Lab Technician	35	46	1610	9	\$2,125.00	\$ 19,125.00
Syracuse	Simmons School of Embalming and Mortuary	Funeral Director	25	46	1150	1	1,580.00	1,580.00
Schenectady	Spencer Business Institute	Accountant	25	44	1100	1	815.00	815.00
		Secretary	25	44	1100	2	815.00	1,630.00
		Clerk-Typist	25	36	900	2	670.00	1,340.00
Albany	SUNY, Hudson Valley Community College, 80 Central Ave.	Clerk-Typist	35	25	875	1	-0-	-0-
		Clerk-Typist	35	27	945	1	-0-	-0-
		Clerk-Typist	35	30	1050	1	-0-	-0-
		Cosmetologist	30	33	1000	1	-0-	-0-
		Draftsman, Mechanical	35	19	665	2	-0-	-0-
		Draftsman, Mechanical	35	30	1050	2	-0-	-0-

TABLE XII

MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	SUNY, Hudson Valley Commu- nity College, 80 Central Ave.	Keypunch Operator	30	12	360	2	-0-	-0-
		Keypunch Operator	35	15	525	2	-0-	-0-
		Keypunch Operator	30	31	930	1	-0-	-0-
		Offset Pressman	35	17	595	1	-0-	-0-
		Offset Pressman	35	19	665	1	-0-	-0-
		Offset Pressman	35	33	1140	3	-0-	-0-
		Stenographer	35	15	525	1	-0-	-0-
		Stenographer	35	33	1140	1	-0-	-0-
		Medical Lab. Assistant	25	37	960	13	\$ 650.00	\$ 8,450.00
So. Fallsburg	Sullivan County Community College	Stenographer	25	30	750	6	650.00	3,900.00

TABLE XII

**MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	SUNY Urban Center 220 Delaware Ave.	Clerk-Typist	25	40	1000	7	-0-	-0-
		Clerk-Typist	25	43	1075	1	-0-	-0-
		Graphic Arts	25	32	800	1	-0-	-0-
		Graphic Arts	35	40	1400	1	-0-	-0-
		Medical Lab. Assistant	30	37	1158	3	-0-	-0-
		Stenographer	25	40	1000	3	-0-	-0-
Canton	SUNY Agriculture and Technical College	Carpenter	28	30	840	1	\$ 480.00	\$ 480.00
		Electrician	28	30	840	2	480.00	960.00
		Machinist	28	30	840	1	480.00	480.00
		Stenographer	28	30	840	4	480.00	1,920.00
Delhi	SUNY Agriculture and Technical College	Licensed Practical Nurse	30	37	1210	2	613.00	1,226.00
		Clerk-Typist	30	15	450	1	846.00	846.00
		Electrician	30	30	900	1	1,501.00	1,501.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Schenectady	SUNY, Hudson Valley Community College, 409 Schenectady Street	Calculating Machine Operator	35	20	700	1	-0-	-0-
		Clerk, General Office	30	26	780	1	-0-	-0-
		Clerk-Typist	35	33	1155	1	-0-	-0-
		Stenographer	30	15	450	1	-0-	-0-
		Stenographer	35	14	490	1	-0-	-0-
		Stenographer	35	17	595	2	-0-	-0-
		Stenographer	35	20	700	1	-0-	-0-
		Stenographer	35	25	875	1	-0-	-0-
		Stenographer	35	28	980	1	-0-	-0-
		Stenographer	35	30	1050	1	-0-	-0-
		Stenographer	35	34	1190	1	-0-	-0-
		Auto Mechanic	30	23	690	1	-0-	-0-
Troy	SUNY, Hudson Valley Community College, Washington & Front Streets	Auto Mechanic	35	32	1140	6	-0-	-0-
		Auto Mechanic	35	33	1155	1	-0-	-0-

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Troy	SUNY, Hudson Valley Commu- nity College, Washington and Front Streets	Basic Education	30	13	390	1	-0-	-0-
		Basic Education/Auto Mechanic	30	35	1050	1	-0-	-0-
		Clerk-Typist	30	17	510	1	-0-	-0-
		Machine Tool Operator	30	15	450	1	-0-	-0-
		Machine Tool Operator	30	16	492	1	-0-	-0-
		Production Machine Operator	30	5	150	2	-0-	-0-
		Production Machine Operator	30	8	240	1	-0-	-0-
		Production Machine Operator	30	10	300	1	-0-	-0-
		Production Machine Operator	30	14	414	1	-0-	-0-
		Production Machine Operator	30	14	440	1	-0-	-0-
		Production Machine Operator	30	17	510	1	-0-	-0-
		Production Machine Operator	30	18	540	1	-0-	-0-
		Production Machine Operator	30	21	624	1	-0-	-0-
		Stenographer	30	10	306	1	-0-	-0-
		Stenographer	30	26	786	1	-0-	-0-

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Troy	SUNY, Hudson Valley Community College, Washington and Front Streets	Sewing Machine Repairman	35	32	1140	1	-0-	-0-
		Welder, Combination	35	24	840	1	-0-	-0-
		Welder, Combination	30	35	1050	2	-0-	-0-
		Welder, Combination	35	33	1140	2	-0-	-0-
Syracuse	Syracuse Beauty School	Cosmetologist	35	29	1000	1	\$ 635.00	\$ 635.00
		Cosmetologist	40	25	1000	2	760.00	1,520.00
Ithaca	Tompkins-Cortland Community College	Licensed Practical Nurse	30	43	1290	9	537.20	4,834.80
		Licensed Practical Nurse	30	43	1290	7	587.70	4,113.90
New York City	Upholstery Trades School	Furniture Upholstery	30	33	1000	1	1,305.00	1,305.00
		Furniture Upholstery	30	50	1500	1	1,930.00	1,930.00

TABLE XII
 MIDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
 INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Utica	Utica School of Commerce	Accountant	25	40	1000	4	\$1,090.00	\$ 4,360.00
		Clerk-Typist	25	30	750	1	840.00	840.00
		Medical Secretary	25	48	1200	21	1,280.00	26,880.00
		Secretary	25	48	1200	1	1,250.00	1,250.00
		Stenographer	25	40	1000	2	1,040.00	2,080.00
Hempstead	Vocational Education and Extension Board	Licensed Practical Nurse	35	42	1442	17	1,240.65	21,091.05
Schenectady	Washington Irving Education Center	Basic Education	25	8	200	1	300.00	300.00
		Basic Education, Adult	25	24	600	1	900.00	900.00
		Res'c Education, Adult	25	32	800	2	1,200.00	2,400.00
		Basic Education, Adult	25	40	1000	2	1,500.00	3,000.00

TABLE XII
MDTA - MANPOWER DEVELOPMENT AND TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	Washington Irving School (644 Madison St.)	Basic Education, Adult	25	25	625	1	-0-	-0-
		Basic Education, Adult	25	26	650	1	-0-	-0-
		Basic Education, Adult	25	36	900	1	-0-	-0-
		Basic Education, Adult	25	37	525	1	-0-	-0-
Watertown	Watertown School of Commerce	Business Management	25	36	900	2	\$1,700.00	\$ 3,400.00
		Clerk, General Office	25	36	900	3	1,700.00	5,100.00
		Data Processing	25	36	900	3	1,700.00	5,100.00
		Store Manager	25	36	900	1	1,700.00	1,700.00
		Standard Secretary	25	18	450	1	850.00	850.00
		Standard Secretary	25	36	900	10	1,700.00	17,000.00
		Cosmetologist	35	29	1000	2	985.00	1,970.00
Jamaica	Wilfred Academy					1127		\$1,071,647.50

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Brooklyn	Adelphi Business School	Clerk-Typist	25	26	650	2	\$ 860.00	\$1,720.00
		Stenographer	25	26	650	1	880.00	880.00
Mineola	Adelphi Business School	Accounting Clerk	25	42	1050	1	1318.00	1,318.00
		Bookkeeper	25	26	650	3	860.00	2,580.00
		Clerk-Typist	25	26	650	5	860.00	4,300.00
		Keypunch Operator	25	20	500	3	840.00	2,520.00
		Stenographer	25	26	650	2	880.00	1,760.00
Utica	Adult Basic Edu- cation Center	Adult Basic Education	25	25	625	5	-0-	-0-
		Adult Basic Education	26	25	650	1	-0-	-0-
Albany	Adult Learning Center So. Pearl Street	Basic Education	25	25	625	1	-0-	-0-
		Basic Education	25	26	650	3	-0-	-0-
		Basic Education	25	29	735	1	-0-	-0-

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Albany	Adult Learning Center So. Pearl Street	Basic Education	25	50	1250	1	-0-	-0-
		Basic Education	25	52	1300	1	-0-	-0-
Albany	Albany Business College	Executive Secretary	25	34	850	1	\$1080.00	\$1,080.00
New York City	Albert Merrill School	Electronics Mechanic	25	16	360	1	1568.90	1,568.90
Jamaica	Allen School for Physicians Aides	Medical Lab. Assistant	30	50	1500	3	1580.00	4,740.00
Rochester	American Barber School	Barber	25	40	1000	1	700.00	700.00
Rochester	American School of Drafting & Teletronics School System	Mechanical Draftsman	25	28	700	1	833.00	833.00
		Mechanical Draftsman	25	40	1000	6	1195.88	7,175.28

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	American School of Drafting & Teletronics School System	Electronic Mechanic	30	46	1400	1	\$1425.00	\$1,425.00
		Mechanical Draftsman	25	40	1000	5	1195.88	5,979.40
New York City	Announcer Training Studios, Inc.	Radio Announcer	34	24	787	1	1485.00	1,485.00
		Radio Telephone Op.	25	23	580	2	860.00	1,720.00
Buffalo	Anthony Driving School	Tractor-Trailer Truck Driver	30	2	60	9	615.00	5,535.00
		Tractor-Trailer Truck Driver	25	4	100	1	695.00	695.00
New York City	Apex Technical School	Refrigeration and Air-Conditioning	25	20	500	2	1575.00	3,150.00
		Refrigeration and Air-Conditioning	25	20	500	5	1660.00	8,300.00
New York City	Atlas Barber School	Barbering	25	40	1000	3	938.00	2,814.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Atlas School of Beauty Culture	Cosmetologist	25	40	1000	1	\$ 550.00	\$ 550.00
New York City	Auditore School of Fashion Design	Fashion Design and Draping	25	34	850	1	1115.00	1,115.00
Babylon	Biltmore Beauty School	Cosmetologist (Refresher)	35	11	400	1	400.00	400.00
Bronx	Bronx Professional Driving School	Tractor-Trailer	35	3	100	3	985.00	2,955.00
		Tractor-Trailer	35	3½	110	3	1085.00	3,255.00
Jamaica	Brown's Business School	Clerk-Typist	25	26	650	1	830.00	830.00
Rockville Ctr.	Brown's Business School	Bookkeeper	25	36	900	1	1230.00	1,230.00
		Clerk-Typist	25	18	450	2	555.00	1,110.00
		Secretary	25	24	600	1	-DVR-	-DVR-

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Buffalo	Bryant and Stratton Business Institute	Administrative Secretary	25	50	1250	3	\$1495.00	\$4,485.00
		Business Office Accounting	25	50	1250	2	1505.00	3,010.00
		Clerical Typist	25	40	1000	2	1225.00	2,450.00
		Data Processing	25	40	1000	3	1217.00	3,651.00
		Data Processing/ Computer Programmer	25	20	500	1	1230.00	1,230.00
		Fashion Coordinator	25	50	1250	3	1510.00	4,530.00
		Hotel-Motel Operation	25	40	1000	1	1305.00	1,305.00
		Medical Secretary	25	40	1000	1	1210.00	1,210.00
		Medical Secretary	25	50	1250	1	1565.00	1,565.00
		Retail Trainee	25	40	1000	1	1305.00	1,305.00
		Secretary Clerk	25	40	1000	1	1215.00	1,215.00
		Unit Record Equipment Operator	25	40	1000	1	1425.00	1,425.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	Carey's Truck Driving School	Tractor-Trailer	30	4	120	4	\$ 695.00	\$2,780.00
	Central New York Truck Driving School	Tractor Trailer	40	6	240	3	795.00	2,385.00
Liverpool	Chippewa Barber School	Barbering	40	25	1000	2	558.00	1,116.00
	Commercial Driver Training, Inc.	Tractor-Trailer	40	3	120	1	695.00	695.00
Farmingdale	Computer Business Machine School	Data Processing	25	12½	305	1	1225.00	1,225.00
		*Keypunch Operator	30	3	90	1	-0-	-0-
Utica		Keypunch Operator	30	3	90	1	225.00	225.00
		*Tuition paid under Project No. 990596-259						

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Rochester	Continental School of Beauty Culture	Cosmetologist	35	29	1000	3	\$ 755.00	\$2,265.00
Syracuse	Continental School of Beauty Culture	Cosmetologist	35	8	300	1	327.00	327.00
		Cosmetologist	35	29	1000	4	700.00	2,800.00
New Hartford	Control Data Institute	Business Programmer	25	27	675	2	1995.00	3,990.00
New York City	Control Data Computer Training School	Computer Technology	25	40	1000	1	2700.00	2,700.00
		Computer Technology	25	40	1000	2	2750.00	5,500.00
Syracuse	Control Data Institute	Business Programmer	25	27	675	13	1995.00	25,935.00

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Delehanty Institute	Auto Mechanic	30	33	1000	3	\$1040.00	\$3,120.00
		Mechanical Drafting	27	37	1000	10	1010.00	10,100.00
		Structural Drafting	27	37	1000	2	1010.00	2,020.00
		Electronics & TV Technology	30	50	1500	3	1600.00	4,800.00
Brooklyn	Driver Training Institute	Tractor-Trailer	30	4	125	2	885.00	1,770.00
		Tractor-Trailer	30	5	161	1	1425.00	1,425.00
Schodack Landing,	East Coast School	Tractor-Trailer	30	3	80	3	550.00	1,650.00
		Tractor-Trailer	30	3	80	1	650.00	650.00
New York City	Eastern School for Physician's Aides	Medical Lab. Assistant	30	50	1500	3	2190.00	6,570.00

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Electronic Computer Programming Institute	Business Programmer	30	23	690	1	\$1695.00	\$1,695.00
		Business Programmer	30	23	690	1	1795.00	1,795.00
Baldwin	Frederick's Beauty School	Cosmetologist	35	28	1000	1	745.00	745.00
Rochester	Hans-Harper Method Beauty School	Cosmetologist	35	28	1000	2	700.00	1,400.00
Hempstead	Hempstead Beauty School	Cosmetologist	35	28	1000	1	695.00	695.00
Brooklyn	Heffley & Browne Secretarial School	Bookkeeper	25	48	1200	1	940.00	940.00
		Stenographer	25	40	1000	2	1430.00	2,860.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Brooklyn	Institute of Computer Technology	Punch Card Data Processing	25	6	140	1	\$ 595.00	\$ 595.00
		Punch Card Data Processing	25	6	140	1	545.00	545.00
New York City	Interboro Institute	Secretary	25	46	1130	1	1693.00	1,693.00
		Barbering	40	25	1000	1	948.00	948.00
Amityville	Island Drafting School	Architectural Drafting	30	33	1000	2	1135.00	2,270.00
		Secretary	25	40	1000	1	1335.00	1,335.00
Woodside	Joseph Bulova School of Watchmaking	Watchmaker	30	48	1440	2	1137.00	2,274.00

TABLE A011
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			MRS./ WK.	INSTN. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
		Secretary	25	40	1000	1	\$1500.00	\$ 1,500.00
		Dental Gold Man	24	44	1100	1	1400.00	1,400.00
		Dental Assistant	25	12	300	3	520.00	1,560.00
		Medical Lab. Assistant	35	42	1500	5	1785.00	8,925.00
		Color Stripping	30	6	200	3	660.00	1,980.00
		Layout Man	30	10	300	1	905.50	905.50
		Offset Pressman	30	10	320	1	1060.00	1,060.00
		Offset Pressman	30	31	925	8	2160.00	17,280.00
		1) Offset Press 2) Deep Etch Plate-maker	30	17	525	1	1620.00	1,620.00
		1) Offset Pressman 2) Stripper	30	17	520	1	1720.00	1,720.00

TABLE 6018

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

NAME OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			WKS/ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
	Washburn School of Beauty	Line/Halfline Photo	30	10	300	3	\$ 760.00	\$ 2,280.00
		Line/Halfline Photo	30	10	500	3	1420.00	4,260.00
		Color Stripping	30	10	275	1	916.00	916.00
		Silk Screen Printer						
	Washburn Training Center	Clerk, General Office	60	12	480	2	-0-	-0-
		Licensed Practical Nurse	35	52	1772	6	-0-	-0-
		Stenographer	60	31	1240	1	-0-	-0-
		Typist	60	24	960	1	-0-	-0-
	Washburn Training Center	Cook	60	17	680	1	-0-	-0-
	Washburn Training Center of Beauty	Cosmetologist	35	28	1000	1	635.00	635.00
	Washburn Training Center	Cosmetologist	35	28	1000	1	895.00	895.00

TABLE 2000

SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL SEVERAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			WKS/ WK.	INST. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
		Tractor-Trailer	45	2	90	8	\$ 600.00	\$ 4,800.00
		Bookkeeper	25	48	1200	1	1320.00	1,320.00
		Clerk-Typist	25	26	650	2	720.00	1,440.00
		Secretary	25	48	1200	1	1400.00	1,400.00
		Stenotype Operator	25	52	1300	1	1330.00	1,330.00
		Combination Welder Course #1.	35	10	350	1	683.20	683.20
		Combination Welder Course #1.	35	10	350	1	735.70	735.70
		Combination Welder Course #2.	35	14	476	3	1126.85	3,380.55
		Combination Welder Course #2.	35	14	476	3	1179.35	3,538.05
		Combination Welder Course #5.	35	12	420	1	897.80	897.80

TABLE 6018

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Utica 181		Combination Welder Course #7.	35	4	126	2	483.20	966.40
	Mohawk Airlines Career School	Stewardess	40	6	240	2	560.00	1,120.00
	Monroe Business Institute	Secretary, Executive	25	43	1075	9	1218.75	10,968.75
		Accounting	25	52	1300	1	1480.00	1,480.00
Bronx		Data Processing	25	52	1300	1	1765.00	1,765.00
	Monroe Business Institute (29E. Fordham Rd.)	Accountant	25	43	1075	1	1218.75	1,218.75
		Accountant	25	52	1300	3	1480.00	4,440.00
		Bookkeeper	25	52	1300	3	1480.00	4,440.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Bronx	Monroe Business Institute (29 E. Fordham Rd.)	Clerk-Typist	25	43	1075	1	\$1298.73	\$ 1,298.73
		Secretary	25	43	1075	2	1218.75	2,437.50
Bronx 182	Monroe Business Institute (115 E. Fordham Rd.)	Data Processing with Accounting and Business Management	25	52	1300	7	1765.00	12,355.00
		Licensed Practical Nurse	35	43	1491	3	-0-	-0-
Newburgh	Newburgh Board of Education	Licensed Practical Nurse	35	39	1351	1	1953.00	1,953.00
		Cabinet Maker	30	50	1500	2	1980.00	3,960.00
New York City	New York City Adult Training Center	Carpenter	30	40	1200	1	1584.00	1,584.00

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	New York City Adult Training Center	Machinist I	30	40	1200	2	\$1584.00	\$ 3,168.00
		Office Machine Serviceman	30	42	1260	1	1663.20	1,663.20
		Refrigeration Mechanic	30	52	1500	3	1980.00	5,940.00
		Refrigeration Mechanic	30	52	1500	2	2475.00	4,950.00
New York City	New York Institute Of Dietetics	Food Service Supervisor	25	14	370	6	707.00	4,242.00
		Manager, Catering	25	44	1100	1	1557.00	1,557.00
New York City	New York Institute of Photography	Photographer, Commerical	35	7	245	1	550.00	550.00
		Photographer, Commerical	35	14	490	2	1035.00	2,070.00
		Photographer, Commerical	35	35	1225	3	2500.00	7,500.00
		Photographer, Commerical	35	7	245	3	1520.00	4,560.00

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	New York State Barber School	Barbering	40	25	1000	3	\$ 415.00	\$ 1,245.00
	North Country Community College	Licensed Practical Nurse	40	38	1505	3	726.50	2,179.50
Plattsburgh	Our Lady of Victory Secretarial School	Medical Secretary	25	36	900	2	600.00	1,200.00
		Clerk-Typist	25	36	900	1	600.00	600.00
Patchogue	Patchogue Beauty School	Cosmetologist	35	28	1000	2	695.00	1,390.00
Elmira	Pauldine's School of Beauty Culture	Cosmetologist	35	28	1000	1	520.00	520.00
New York City	Pels School of Art	Commercial Artist	30	33	1000	2	950.00	1,900.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Jackson Heights	Plaza Business School	Secretary	25	39	975	2	\$1462.50	\$ 2,925.00
		Secretary	25	18	450	1	837.50	837.50
Syracuse	Powelson Institute	Cosmetologist	35	28	1000	1	900.00	900.00
		Electronics Mechanic	25	22	560	1	777.00	777.00
New York City	RCA Institute	Electronics Mechanic	25	33	840	4	1252.00	5,008.00
		Electronics Mechanic	25	44	1120	2	1667.00	3,334.00
		Electronics Mechanic	25	33	840	12	1319.00	15,828.00
Rochester	Revere Tractor Trailer Training	Tractor-Trailer	40	4	160	23	695.00	15,985.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Binghamton	Ridley-Lowell School of Business	Clerk-Typist	25	40	1000	1	\$1050.00	\$ 1,050.00
		Secretary	25	48	1200	3	1260.00	3,780.00
Utica 186 Buffalo	Riverside School of Aeronautics Roberts Barber School	Airframe & Powerplant	40	52	2000	3	2520.80	7,562.40
		Barbering	35	28	1000	2	550.00	1,100.00
New York City	Robert Fiance Hair Design Institute	Cosmetologist	35	28	1000	1	980.00	980.00
Buffalo	Roberts School of Beauty Culture	Cosmetologist	35	28	1000	1	765.00	765.00
		Cosmetologist	35	28	1000	1	800.00	800.00
New York City	Roberts Technical and Trade School	Architectural Draftsman	25	40	1000	1	854.03	854.03
		Auto Mechanic	30	32	975	5	1326.19	6,630.95

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
New York City	Roberts Technical and Trade School	Auto Body Repairman	30	33	1000	3	\$1571.77	\$ 4,715.31
		Diesel Mechanic	30	30	912	2	1225.99	2,451.98
Rochester	Rochester Business Institute	Accountant	25	46	1150	4	1995.00	7,980.00
		Clerk, General	25	46	1150	5	1995.00	9,975.00
		Manager	25	46	1150	2	-0-	-0-
		Secretary	25	46	1150	1	1995.00	1,995.00
		Licensed Practical Nurse	40	40	1600	1	368.05	368.05
New York City	Sadie Brown's Collegiate Institute	Bookkeeper	25	40	1000	2	1275.00	2,550.00
		Clerk-Typist	25	7	175	1	70.00	70.00
		Clerk-Typist	25	16	400	4	400.00	1,600.00
		Secretary	25	40	1000	6	1275.00	7,650.00

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Schenectady	Spencer Business Institute	Clerk-Typist	25	36	900	4	\$ 670.00	\$ 2,680.00
Albany	State University Urban Center	Offset Pressman	35	33	1140	2	-0-	-0-
		Drafting	35	21	735	1	-0-	-0-
		Stenographer	35	33	1155	1	-0-	-0-
		Clerk-Typist	30	15	450	1	846.00	846.00
Delhi	State University of Agriculture and Technical College	Licensed Practical Nurse	30	40	1210	1	552.50	552.50
Schenectady	State University Urban Center	Clerk-Typist	35	9	330	1	-0-	-0-
		Clerk, General	27	28	770	1	-0-	-0-
		Clerk-Typist	30	26	780	1	-0-	-0-
Troy	State University Urban Center	High School Equivalency Programs	30	22	666	1	-0-	-0-

TABLE XIII
SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Syracuse	Syracuse Beauty School	Cosmetologist	37	27	1000	1	\$ 635.00	\$ 635.00
Groten	Tompkins-Cortland Community College	Licensed Practical Nurse	30	43	1290	1	587.70	587.70
Niagara Falls	Trott Vocational High School	Licensed Practical Nurse	30/35	43	1486	1	-0-	-0-
		Licensed Practical Nurse	30/35	43	1486	1	200.00	200.00
		Licensed Practical Nurse	30/35	43	1486	3	300.00	900.00
Buffalo	United Hairstyling School	Cosmetologist	40	25	1000	1	745.00	745.00
New York City	Upholstery Trade School	Upholsterer	30	50	1500	1	1930.00	1,930.00

TABLE XIII

**SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED**

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Utica	Utica School of Beauty Culture	Cosmetologist	40	25	1000	3	\$ 690.00	\$ 2,070.00
Utica	Utica School of Commerce	Accounting	25	40	1000	5	1090.00	5,450.00
		Legal Secretary	25	48	1200	1	1250.00	1,250.00
		Medical Secretary	25	48	1200	4	1280.00	5,120.00
		Stenographer	25	40	1000	2	1040.00	2,080.00
Hempstead	Vocational Educa- tion & Extension Board	Licensed Practical Nurse	35	9	297	1	222.76	222.76
New York City	Washington Bus- iness Institute	Clerk-Typist	25	29	720	1	1055.00	1,055.00
Schenectady	Washington Irving Educational Center	Basic Education	25	12	300	1	450.00	450.00
		Basic Education	25	16	400	2	600.00	1,200.00

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SMTA STATE MANPOWER TRAINING ACT
INDIVIDUAL REFERRAL PROJECTS APPROVED

LOCATION OF SCHOOL	NAME OF SCHOOL	OCCUPATIONAL TITLE	COURSE DATA			NO. OF TRAINEE SLOTS	TUITION COSTS	
			HRS./ WK.	INSTR. WKS.	TOTAL HOURS		PER TRAINEE	TOTAL
Schenectady	Washington Irving Educational Center	Basic Education	25	24	600	2	\$ 900.00	\$ 1,800.00
		Basic Education	25	32	800	2	1200.00	2,400.00
		Basic Education	25	40	1000	1	-0-	-0-
Watertown	Watertown School of Commerce	Clerk, General Office	25	36	900	1	1700.00	1,700.00
		Business Management	25	36	900	2	1700.00	3,400.00
		Secretary	25	36	900	5	1700.00	8,500.00
Yonkers	Yonkers Beauty Culture School	Cosmetologist	25	40	1000	1	795.00	795.00
						<u>490</u>		
TUITION TOTAL \$524,518.29								

TABLE XIV
MANPOWER DEVELOPMENT AND TRAINING IN NEW YORK STATE
SUMMARY OF ALL PROJECT CLASSIFICATIONS

PROGRAM TYPE	NUMBER OF COMMUNITIES	NUMBER TRAINING SLOTS	VARIETY OF COURSES OFFERED		TOTAL COST		
			GROUP	INDIV. REFERRAL	EDUCATION	LABOR	PROGRAM
Multioccupational	8	6,248 (a)	X	X	\$ 8,931,471 *	\$ 6,315,576	\$ 15,247,047 *
Section 251	2	220 (a)	X		370,214	98,000	468,214
CEP Projects	2		X	X			
MDTA Regular	17	1,485	X		1,942,961 *	1,652,665	3,595,626 *
MDTA - RAR - Section 241	3	170	X		341,828	120,876	462,704
MDTA - Special Projects	2	1,686	X		1,377,385 *	504,750	1,882,135 *
WIN - Specifics	9	3,956	X		4,061,326	--	4,061,326
WIN - Employability Orientation	10	10,255	X		1,419,440	--	1,419,440
WIN - High School Equivalency	11	3,611	X		1,179,327	--	1,179,327
WIN - Adult Basic Education	14	6,552	X		2,547,087	--	2,547,087
STP Projects	36	3,535	X		4,776,227	4,933,111	9,709,338
MDTA Individual Referral	392	1,127		X	1,071,647	N.A.	1,071,647
STP Individual Referral	211	490		X	524,518	N.A.	524,518
(a) Total Prevocational and Specific Slots * Includes Local Matching					\$ 28,543,431	\$ 13,624,978	\$ 42,168,409
GRAND TOTAL							